

RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, SEPTEMBER 14,
2015 IN THE TOWN HALL COMPLEX

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:30P.M. Pledge of Allegiance was recited.
- ROLL CALL: Council Members present at roll call:
Cm. Joseph Grillo
Cm. Angie Hobbs
Cm. John Page
Absent; Cm. Robert Meyer
Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent
- CITIZENS/VISITORS: Linda Edmonds, Bill Sherwood, Bob Johnson, Peg Johnson, Murray Schroeder, WWC, Justin Terfehr, WWC, Chuck Bartlett, WLC
- APPROVE AGENDA: **Cm. Page made a motion to approve the agenda as amended;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the June 18, 2015 Special Meeting Minutes. **Cm. Hobbs made a motion to approve the June 18, 2015 Special Meeting Minutes;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Abstain, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried. Mayor Irene asked for approval of the June 20, 2015 Regular Meeting Minutes. **Cm. Grillo made a motion to approve the June 20, 2015 Regular Meeting Minutes;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Abstain, Mayor Irene Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried. Mayor Irene asked for approval of the August 24, 2015 Regular Meeting Minutes. **Cm. Grillo made a motion to approve August 24, 2015 Regular Meeting Minutes;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Absent, Cm. Page Abstain, motion carried.
- CITIZENS ADDRESSING THE COUNCIL:
Chuck Bartlett, WLC Engineering introduced himself and wanted to inform the Council of the position he has taken with WLC Engineering with an office located in Rawlins. Mr. Bartlett wanted to let them know of the services the firm offered if the town was looking for engineering or surveying needs.
Murray Schroeder and Justin Terfehr, WWC Engineering introduced themselves and their firm to the Council. They have been retained to do the engineering on the new Public Works Building. Mayor Irene signed the previously approved Work Order No. 1. The Mayor ask them what their time frame was. Mr. Terfehr said they plan on doing a test pit on the site Friday and would need the town to contact One Call and to have Public Works Director Neuman available to dig the test holes. They would also be doing a site survey. The Mayor said they would like the bids ready to go as soon as possible with a possibility of getting the foundation poured this fall. Water Superintendent Eastman told the Council the best way to bring water and sewer to the building would be off Veterans Street.
Reed Brannon, a member of the Community Center Project Committee addressed the Council with the plans from Potter Architecture for the library renovation. Mr. Brannon had shared an initial set of plans with Mayor Irene, Clerk Crane and Librarian Tammy Page for their input. After their comments Mr. Potter reworked a small section of the building to better utilize space. Tim Johnson will be putting together the construction costs from the revised plans. The estimated cost at this time is between \$175,000 to \$200,000.00 for renovation including furnishings. The Council discussed with Mr. Brannon how to proceed with the outside donors, how to make contributions tax deductible and starting a community wide buy-in for the project. The County has requested that a representative from the town attend the September 21st Library Board Meeting to present the plans and answer any questions they have. Mr. Brannon and Cm. Page said they would attend.
- REPORTS: Reports were given by Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Museum Board, Juvenile Services, CCEDB, CCVC, CCCOG, LEPC
Fire Dept.: Bill Sherwood reported that he had finished the concrete pour in the front entry of the Fire Department. The department has been busy and things are running okay. He has been in contact with Sheldon about the siren discussion. The Department has the capability of talking to the tower with older narrow band walkie-talkies. Bill will check into funding to possibly upgrade the siren.

SCWEMS: Discussion later in meeting.

Water Department: Water Superintendent Eastman told the Council that the Town had its sanitary survey last month. There were three items that needed corrected. They included air release valves, stainless steel screen on an outlet and gaskets on the hatches on top of the tanks. He is waiting to hear back from the tank manufactures on the gaskets and the screen is coming. During the survey they found that the West tank pipe from the well had come disconnected so he is looking into getting a diver to correct this. They also need to pull the solar bee mixer from that tank for repair. Timberline Electronics was here on September 3rd to do repairs to the SCADA system. Eastman is checking in to see about the telephone box at the tanks with Union Telephone.

Zoning: Nothing to Report

Public Works: Public Works Director Rory Neuman was unable to attend the meeting.. No report.

HCJPB: Representative Grillo told the Council that the HCJPB received a letter from Rebecca Dietrich with WDEQ, addressing extensions and transfer stations. Sunrise Engineering gave a presentation to the Board on their services. Solid Waste Professional of Wyoming will present to the Board at the October meeting. The CCSD#2 demolition project of the Hanna Elementary School hauled 2,850 cu. yds. of debris to the landfill. The Board purchased a used dump truck for \$6,500.00. The contractor had some 6 feet chain link fence and t-posts for sale to the public. They are still waiting on reimbursement from the well project. The Board approved bills in the amount of \$7,420.30.

Park Board: Linda Edmonds reported the Labor Day Parade and Picnic was a success with over 100 people attending. Willis and Owen Williams were the horseshoe champions this year. The Park Board received over \$160.00 in donations. She also mentioned that the picnic was mentioned on Facebook concerning the request for an alcohol free event. Mayor Irene ask when their last meeting for the season would be. She knew they were having an October meeting but was unsure beyond that. Clerk Crane asked when the sprinklers and the bathrooms should be winterized.

Cemetery Board: Public Works Director Neuman and Cm. Page removed the cemetery sign so that the County could move the bridge trusses to Mill Creek.

Museum Board: Clerk Crane read the minutes of the last Board meeting.

Juvenile Services: No Report

CCEDB: No Report

CCVC: Board Member Crane told the Council the next meeting is in Baggs on Wednesday. The CCVC purchased a vehicle for the staffs and Councils use. They are pricing having the vehicle “wrapped” with the logo and pictures taken in the county.

CCCOG: The next meeting is Wednesday in Medicine Bow at 6:00 PM. They will be discussing the 6th penny tax.

LEPC: Cm. Grillo reported to the Council that some of the THIRA scores were low indicating a need for more training. They will be conducting ICS 300 and ICS 400 training Oct. 19th thru the 23rd at the Jeffrey Center in Rawlins. Prerequisites are ICS 100 and ICS 200. They talked about a temporary 50 bed shelter for emergencies that would be stored at the Jeffrey Center and mobilized throughout the area during disasters or incidents. There will also be a Public Information Officer (PIO) training October 8th, 9:00 at the Carbon Building in Rawlins. In the near future the “Salamander System” will be implemented for personnel and equipment deployment at incidents.

TREASURER’S REPORT: **Cm. Hobbs made a motion to approve the August Treasure’s Report;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

BILLS TO BE PAID: Treasurer Crane recommended ratifying and approving bills to be paid in the amount of \$18,519.77. **Cm. Grillo motioned to ratify and pay the bills from August 25th thru September 14th in the amount of \$18,519.77;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

CORRESPONDENCE: WWC Engineering, WAM, LGLP, Saratoga Museum, Potter Architectures LLC, Various Board Minutes

OLD BUSINESS: Community Center/Phase 1 Update: Clerk Crane said she had an email from Pat Robbins, WBC about the WBC grant deadline. Her suggestion was to wait until March to submit a grant if we’re not ready to go now. The rules on matching funds from smaller communities has not been changed which could cut the amount of monies towns with fewer than 4,000 populations would have to expend.

SCWEMS MOU with Hanna: Mayor Irene reminder the Council and audience of the September 22nd Special Meeting at the Elk Mountain Fire Hall at 6:30 pm to discuss the MOU with Hanna. The SCWEMS Board would like input from the entities and the public on how to proceed with the MOU stalemate or if they should consider shutting down the Hanna ambulance service. The public and the media have been invited to attend.

NEW BUSINESS:

Nominations for LGLP Board Vacancies: Clerk Crane said she had received notice of vacancies on the LGLP Board and if the Council would like to submit anyone's name to the ballot. No action taken.

SCWEMS Appointment of the At-Large Representative: The Council received notice that the Board had voted to appoint David Starr to the At-Large Board position. The At-Large position must be unanimously approved by all the entities of the JPB. Before meeting time the Council received an email from the Board Secretary that Riverside did not approve the appointment so the Board would re-advertise the position. No action was taken.

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Page made a motion to adjourn the meeting at 8:12PM;** Cm. Hobbs seconded the motion, all Council Members present voting Aye none Opposed.

Clerk

Mayor