

## RECORD OF PROCEEDINGS

### **THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MARCH 14, 2011 AT 7:30 P.M. IN THE ELK MOUNTAIN SENIOR CENTER.**

**CALL TO ORDER:** Mayor Irene called the meeting to order at 7:30P.M. The Pledge of Allegiance was recited. Roll call was taken, Council Members present were:

Mayor:	Morgan Irene
Cm:	Janeen Jones
Cm:	John Larsen
Cm:	Ken Casner
Cm:	Angie Hobbs
Constituting all the members thereof;	
Also present:	
Clerk/Treasurer:	Linda Crane
Water Superintendent	Pat Eastman
Elk Mtn. Fire Chief	Bill Sherwood

**CITIZENS/VISITORS:** Keith Haskins, PMPC, Pat Robbins, WBC, Jake Lonn, WyDOT, Aaron Spenny, WyDOT, , John Pattee, TanDan Sanitation, Kim Irene, Peg Bruce, Stacy Strick, Cecil Stick, Robert Meyer, Bill Dahlke, SCWEMS, Bob Hohn, SCEWMS, Mark Kostvony, SCWEMS, Joyce Menke, Addie Fletcher, Bigfoot 99.3, Susan Havers, and Lonnie Briggs.

**APPROVE AGENDA:** **Cm: Jones moved to approve the agenda for the March 14<sup>th</sup> meeting.** Cm. Larsen seconded the motion, motion carried with all present members voting aye.

**APPROVE MINUTES:** **Cm: Larsen moved to approve the minutes of February 14, 2011 regular meeting, Special Meetings; February 28, 2011 and March 1, 2011.** Cm. Casner seconded the motion, motion carried with all members voting aye.

**CITIZENS PARTIPATION:** Pat Robbins with the Wyoming Business Council introduced herself to the council and provided brochures and business cards. She said she is looking forward to working with the council on projects that could possibility be funded through grants from the WBC.

Steve Peiffer, Circle-S Aviation, LLC. presented a power point presentation on aerial mosquito spraying and the chemicals his

company uses in their application. He took questions from the council and audience.

REPORTS: Reports were given by the Fire Department, Public Works Dept, Zoning Dept, Water Dept. and Historic Trails.

TREASURER'S REPORT: Treasurer Crane gave the treasurer's report to the council and audience and recommended approval of the report. **Cm. Casner moved to approve the treasurer's report.** Cm. Larsen seconded the motion, motion carried with all present members voting aye.

BILLS TO BE PAID; **Cm. Jones moved to approve the bills to be paid in the amount of \$47,785.40.** Cm. Hobbs seconded the motion, motion carried with all present members voting aye.  
**\* See attached list.**

CORRESPONDENCE: Mayor Irene reviewed the following correspondence from BCBS of Wyoming, HCJPB, Staples Rewards, State Wyoming Dept. of Audit, USDA, Nelson Engineering, and WAM.

OLD BUSINESS: Update on Usage of Senior Center  
Cm. Casner told the council about some research and conversations he had with other agencies about funding for the Senior Centers in the county.

Update on Relocation of Town Office

**Cm. Casner motioned to take Relocation of the Town Office off the table. Cm. Jones seconded.** Cm. Casner shared new information pertaining to the funding of the Senior Center. Cm. Hobbs, Cm. Jones, Cm. Larsen, and Mayor Irene stated they would not be in favor of relocating the Town Office to Oak St. at this time.

Change of Meeting Time

Mayor Irene introduced an ordinance to amend section 1-6-1 of the Municipal Code of the Town of Elk Mountain as to the time of regular meetings. There was a discussion on verbiage in the ordinance pertaining to the location of the council meetings. **Cm. Jones made a motion to adopt the ordinance as introduced with the corrected wording for meeting location,** Cm. Hobbs seconded, motion carried with all present members voting aye.

WAM resolutions for convention

WAM requested any resolutions the town would like to submit to their body at the convention. After discussion the council felt they were not informed enough to offer any resolutions at this time.

Update on Flood Planning and date for next management meeting

Patrick prepared a spreadsheet on items and cost associated with

the flood plan and Cm. Casner reviewed the document. Susan Havers had information and costs on the bladders; she will share that information with Mayor Irene. A special meeting for flood management is set for Monday, March 28<sup>th</sup> at 6:00pm.

#### Update WyDOT Bridge

Jake Lonn with WyDOT updated the council on the review taking place on the Medicine Bow River Bridge. WyDOT is looking for someone to take ownership of the bridge; Carbon county Road and Bridge has declined the offer so they are asking if the town would consider accepting ownership. Mayor Irene said the town needed to look into the costs associated with ownership before making a decision but would send a letter to Jay Gould letting him know the town's decision.

#### Update Water Project

Keith Haskins, PMPC asked the council to approve signing off on the advertising *to let for bid* conditional on approval of the landowner's easement so the water project can move forward. **Cm. Jones made a motion to proceed with bids, pending approval from the landowner on the easements,** Cm. Larsen seconded, motion carried with all present members voting aye.

#### Bank Signature Cards

**Cm. Jones made a motion to remove Theresa Johnson from the checking accounts and add the current council, Ken Casner, Angie Hobbs, Janeen Jones, John Larsen, Mayor Morgan Irene, and Linda Crane, Clerk/Treasurer to the signature card,** Cm. Larsen seconded motion, motion carried with all present members voting aye.

#### Policy Manual

The council has been working on the policy manual and will be sending it to the attorney for review.

#### Internal Controls

Cm. Hobbs has been working on the Internal Controls document and will be taking the input from the other council members and combining it into the document.

#### Bid for Trash Service

John Pattee owner of Tan Dan Trash in Hanna presented the council with a proposal to take over the trash collection in town. The council will review his proposal.

### NEW BUSINESS:

#### WAM Teen Delegate Representative

The council discussed sending a Teen Delegate to the WAM convention in Sheridan. It was decided not to participant.

#### HCJPB By Laws

Cm. Casner updated the council on the HCJPB. They are looking at their internal controls, trying to keep the HCJPB locally controlled, and rewriting their by laws.

HCJPB Appointment

**Cm. Larsen motioned to appoint Joyce Menke to the High Country Joint Powers Board,** Cm. Hobbs seconded, motion carried with all present members voting aye.

South Central Wyoming EMS JPB

SCWEMS Board Members Bill Dahlke, Bob Hohn, Mark Kostvony, and Bill Sherwood introduced themselves to the council. They wanted to talk about the town's participation in SCWEMS and answer any questions or concerns the council may have with SCWEMS. As a participating member of the JPB each community owns a portion of the ambulance service. SCWEMS has been using these quarterly membership payments from the communities to reinvest in equipment.

ADJOURNMENT:

There being no further business to come before the council, the meeting was adjourned at 10:16 P. M.

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Clerk

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Mayor