

OFFICIAL RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL
MONDAY, SEPTEMBER 14, 2020 IN THE TOWN HALL COMPLEX

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30PM. Pledge of Allegiance was recited.

ROLL CALL: Council Members present at roll call:

Cm. Angie Hobbs

Cm. Cody Jones

Cm. Craig Mustard

Absent: Cm. Bryson Kennedy

Also Present: Linda Crane, Clerk/Treasurer, John Page, Water Superintendent and Public Works, Brian O'Conner, Fire Chief

CITIZEN/VISITORS: No Visitors

APPROVE AGENDA: **Cm. Jones motioned to approve the agenda;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

APPROVE MINUTES: **Cm. Hobbs made a motion to approve the July 13, 2020 Regular Meeting Minutes;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries. There was no meeting in August.

CITIZEN ADDRESSING THE COUNCIL: No one addressed the Council

REPORTS: Fire Dept: Chief O'Connor told the Council that the Department had 30 call outs this month. The Chief and Council discussed the equipment update for the Department. Items discussed were tools, a truck, and a generator. The Chief said they could use approach slabs in front of the building so that would need to go to bid. They talked about the convenience of having fuel tanks at the station to refuel equipment and the logistics of keeping a fuel log. The Mayor gave the Chief a copy of the MOU for him to review between the town and the county. The Mayor will be attending the next fire meeting on Thursday at 6:30.

SCWEMS: The Council accepted the resignation of Caleb Hobbs from the SCWEMS Board. **Cm. Jones made a motion to appoint Morgan Irene to the SCWEMS Board as the towns representative;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

Public Works: Superintendent Page reported that the divers surveyed the tanks for corrosion and cleaned them of sediment. There was very little of either and they are good for 7-10 more years. The sanitation survey for the water plant starts Oct. 15th. The lead and copper, DPB and Nitrate test were completed and passed. The EPA is updating our site plans. Page attended the water seminar in Casper for continuing education.

The new pumps were installed at the sewer lagoon. Page will be working on the lagoon fence in the next few weeks. The town will be taking part in state testing through WARWS for COVID-19 early detection. The test gives a 5 to 7-day warning that you can have an outbreak in your community. The town will order the testing unit and be reimbursed by WARWS and paid \$300 a test. These moneys are not restricted and can be placed in the General Funds. **Cm. Jones made a motion to sign the contract with WARWS for the COVID-19 testing program;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

Ken Campbell, HCJPB Rep has been helping Page assemble the new dumpsters. The town has taken over the management of our own garbage collections and landfill. The Hanna landfill is in reclamation and no longer available for public use. The town will be getting a new trash trailer reimbursed by the HCJPB.

After meeting with Jon Nelson, North Fork Engineering and Chris Olson, CTS, it was decided that going forward with the street project next summer will be more cost effective and a quicker turn around than waiting to piggy back with WyDot on a projected 2024-25 start date. **Cm. Jones made a motion to**

hire North Fork Engineering to develop an RFP to go out to bid this fall with a start date of spring or summer 2021; Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries. Page will be working on the potholes in the next few weeks.

HCJPB: Mayor Irene attended the Aug. 6th meeting in Medicine Bow, all the town Mayors hold a seat on the board now along with another person from each town. Reclamation is underway at the landfill site. The Board no longer has a site employee. The JPB agreement needs to be modified and sent to the AG's office. The HCJPB will retain ownership of the new Hanna and Medicine Bow trash trucks and Elk Mountain will keep ownership of our truck. All maintenance on the trucks will be the individual town's responsibility. Elk Mountains town attorney will review the modifications and the HCJPB will pay his fee. Hanna will enter into a Mutual Aid Agreement which will give them 7 acres and the existing shop along with assuming the landfill permit. Page said there would need to be some education on what can be put on the trash trailer and there was discussion on having bins for metal, used oil, used paint, etc. The old dumpsters will be for sale with the proceeds donated to the museum.

Park Board: Page said he shut the water off to the sprinklers and the bathrooms and will blow out the lines next week.

Cemetery Board: No report

Museum Board: Director Hobbs told the Council the museum finished their summer hours Labor Day and had a busy summer. They will park the mail wagon and the sheep wagon in the Bjork Building for the winter. They received a large donation to go toward constructing a building to house the various wagons and exhibits. Arlene Jackson will be donating some of Mark Jackson items to the museum. The store and town hall are still selling the museum t-shirts. The museum board will hold a meeting later this month or the first of next month.

CCVC: Crane sent out the minutes from the CCVC meetings.

CCCOG: The next meeting is in Medicine Bow, Wednesday, September 16th.

LEPC: No report

TREASURER'S REPORT: Cm. Hobbs motioned to approve the Treasurers Report for July as presented; Cm.

Jones second the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

BILLS TO BE PAID: Cm. Hobbs motioned to ratify and pay the bills from July 14 through August 10, 2020 in the amount of \$48,695.10; Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

TREASURER'S REPORT: Cm. Mustard motioned to approve the Treasurers Report for August as presented:

Cm. Hobbs seconded motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

BILLS TO BE PAID: It was noted that there was an err in the bills presented to ratify and pay August 11, 2020 through September 14, 2020. **Cm. Jones made a motion to table the approval until the err could be corrected;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

WIND IMPACT SHEET was in packets showing income and expense through August.

CORRESPONDENCE: St. of Wyo Workforce Service, Wyo Liquor Commission, AmeriGas, F. S. White Enterprises, LLC, Caleb Hobbs

OLD BUSINESS:

WyDot Request for Vactor Truck Service-Item removed from the table

Habel Land Exchange-Crane told the Council she had spoken with Dave Hannum about the survey and he had run into some problems so it is behind. Item remained tabled.

2019 SPT Update-The Mayor told the Council he hadn't been in contact with Shutte since Shutte was looking into a tap with Southern Star.

3rd Reading ORDINANCE 14-10-13-AMENDED; AN ORDINANCE AMENDING THE ADOPTION OF THE CREATION OF THE TOWN OF ELK MOUNTAIN MUSEUM BOARD AND BY-LAWS: With no comments or changes made to Ordinance 14-10-13-Amended, **Cm. Mustard made a motion to pass on 3rd Reading ORDINANCE 14-10-13-AMENDED; AN ORDINANCE AMENDING THE ADOPTION OF THE CREATION OF THE TOWN OF ELK MOUNTAIN MUSEUM BOARD AND BY-LAWS;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Abstain, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

FEMA Maps and Zoom Meeting: Elk Mountain, Medicine Bow and Hanna will have their virtual open house on zoom the 16th.

NEW BUSINESS:

Gateway South Transmission Line-Update: Cm. Hobbs and Mayor Irene took part in the meeting with the participating agencies to try and get the ask for impact funds down to the projected amount available. The town started with \$400K divided between Public Safety, Public Works and The Street Project and ended up with \$160K. Hobbs will represent the town at the ISC Prehearing and Hearing in October.

20-9-14 A RESOLUTION AMENDING BUDGET ORDINANCE #19-1 FOR THE TOWN OF ELK MOUNTAIN, WYOMING FOR THE FISCAL YEAR OF JULY 1, 2019 THROUGH JUNE 30, 2020: Cm. Hobbs motioned to accept **RESOLUTION 20-9-14 AMENDING BUDGET ORDINANCE #19-1 FOR THE TOWN OF ELK MOUNTAIN, WYOMING FOR THE FISCAL YEAR OF JULY 1, 2019 THROUGH JUNE 30, 2020;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries. Crane told the Council that the Budget Ordinance was completed, and she would send to Cm. Hobbs to post on the website along with the 20-9-14 Resolution.

Local Government Liability Pool Nominations for Board Vacancies: Two seats were open on the LCLP Board one for a Special District person and one for a County Commissioner. The Council had no one they wished to nominate.

EXECUTIVE SESSION:

None needed

AJOURNMENT: There being no further business to come before the Council, **Cm Hobbs motioned to adjourn at 9:30PM;** Cm. Jones seconded the motion; all council Members present voting Aye none Opposed.

CLERK

MAYOR