

**OFFICIAL RECORD OF PROCEEDINGS  
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL  
MONDAY, NOVEMBER 9, 2020 IN THE TOWN HALL COMPLEX**

**CALL TO ORDER:** Mayor Irene called the meeting to order at 6:30PM. Pledge of Allegiance was recited.

**ROLL CALL:** Council Members present at roll call:

Cm. Angie Hobbs

Cm. Bryson Kennedy

Cm. Craig Mustard

Absent: Cm. Cody Jones

Also, Present: Linda Crane, Clerk/Treasurer, John Page, Water Superintendent and Public Works

**CITIZEN/VISITORS:** Kassey Westring, Northfork Engineering, Bob Meyer, Brian Lassley

**APPROVE AGENDA:** Cm. Kennedy motioned to approve the agenda as amended; Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**APPROVE MINUTES:** Cm. Kennedy made a motion to approve the October 12, 2020 Regular Meeting Minutes; Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**CITIZEN ADDRESSING THE COUNCIL:** Kassey Westring with Northfork Engineering gave an update on the 2019 Street Improvement Project. She presented the engineers estimate of probably project cost at \$415,741.00. She would place the invitation to bid in the Rawlins Daily Times on Dec. 9<sup>th</sup> and 16<sup>th</sup> with a bid opening on Dec. 23<sup>rd</sup>. Cm. Hobbs made a motion to advertise the invitation to bid; Cm. Kennedy seconded motion; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**REPORTS:**

**Fire Dept:** Assistant Fire Chief Meyer told the Council everything is up and running for equipment. They are getting bids to retrofit the M1 unit. The Chili Cookoff is Dec. 12<sup>th</sup> and there are raffle tickets on sale for the 911 Quilt made and donated by Kathy Williams. In Sept., the department had 16 calls & 4 cancelations: 10-wildland fires, 2 vehicle fires, 1 power line, 2 medical, 1 crash. Oct. had 12 calls & 5 cancelations: 2 rollovers, 3 semi blow overs, 1 controlled burn, 3 medicals, Smoke on the 316 fire, 1 vehicle fire.

**SCWEMS:** Mayor Irene attended the SCWEMS meeting in Saratoga last month. An assessment the service had preformed a few years back told the service that they could not be sustainable running the operation the way they were. The service revisited their recommendation to downsize their ambulance barns and ambulances and run a North and South unit. He asked the Councils opinion on making a change like this.

**Public Works:** Superintendent Page reported his sanitary survey was done Oct. 15<sup>th</sup> with the results 9-12 months out. He is working with the EPA on updating our site plans. Work continues on the dumpsters; the Senior Center is completed, and they are moving things back in. Page asked the Council opinion on getting our own dumpster from AAA Recycling to dispose of metal. He will look into the cost. After visiting with Craig McOmie, WDEQ he would be able to place video cameras around the trash trailer and

metal bin instead of having to fence and hire someone to man the gate. Page is researching other towns ordinance pertaining to tap fee and material costs on water and sewer hookups. He presented the Council with packets on various man lifts. **Cm. Mustard made a motion to purchase a skid steer lift;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries. The COVID wastewater sampling is showing positive results. Page asked the Council if it was still okay to purchase the bumper crane for the pickup they had approved in the spring.

**HCJPB:** The Nov. meeting was in Elk Mountain, there were not enough Board members present for a quorum. They authorized paying the bills and ratify at their next meeting. They discussed putting out to bid excess equipment and the office trailer. The reclamation of the landfill is complete.

**Museum Board:** Director Hobbs said the wagon were stored in the Bjork Building for the winter. The Council and Staff signed a thank you card to Margaret Karstoff for her donation to the museum building project. She said the museums website has had 9,500 visits.

**CCVC:** Crane sent out the minutes from the CCVC meetings.

**CCCOG:** Next meeting is in Rawlins

**LEPC:** Bob Meyer reported Lenny Lehman, Carbon County Emergency Management Coordinator will be working on THIRA this winter and have a presentation for the commissioners. Carbon County Coordination Center, a communications plan, is being worked on. There are available moneys and a building. It can house 9 workstations and phone members. The staffing will be volunteer. The TYPE 3 Team is on hold but will continue to train.

**Treasurer Report: Cm. Hobbs made a motion to approve the October Treasurers Report as presented;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**Bills to Ratify and Paid: Cm. Kennedy made a motion to pay the bills from October 13<sup>th</sup> thru November 9, 2020 in the amount of \$42,297.13;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**WIND IMPACT SHEET:** In packets showing income and expense through 10/9/2020.

**CORRESPONDENCE:** DEQ-TB Flats, DEQ-Bond Release Arch of Wyoming, WAM DEQ-Rawlins Landfill Renewal

#### **OLD BUSINESS:**

**Habel Land Exchange-**Crane told the Council she had tried to get ahold of Dave Hammun prior to the meeting for an update but she had no response. The Mayor left the item Tabled.

**2019 SPT Update-**The Mayor told the Council he has an email into Steve Shutte but no response. **Cm. Hobbs made a motion to sign the 2019 SPT Escrow Account Agreement;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**Gateway South Transmission Line-Update:** Cm. Hobbs attended the meeting, and the project was permitted.

**WyDot Cooperative Agreement Between Wyoming Department of Transportation and the Town of Elk Mountain: Cm. Kennedy made a motion to table the item;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**NEW BUSINESS:**

**Resolution 20-11-09-RESOLUTION DESIGNATING DEPOSITORIES FOR DEPOSITING OF PUBLIC FUNDS FOR THE TOWN OF ELK MOUNTAIN: Cm. Hobbs made a motion to designate RNB State Bank the town depository for 2021;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

Crane told the Council 7 replacement Christmas decorations had been ordered.

**EXECUTIVE SESSION:** None needed

**AJOURNMENT:** There being no further business to come before the Council, **Cm Hobbs motioned to adjourn at 7:508PM;** Cm. Mustard seconded the motion; all council Members present voting Aye none Opposed.

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CLERK

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MAYOR