

RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL
MONDAY, JUNE 11, 2018 IN THE TOWN HALL COMPLEX

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30PM.

ROLL CALL: Council Members present at roll call:

Cm. Cody Jones

Cm. Robert Meyer

Absent Cm. Angie Hobbs

Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent

CITIZEN/VISITORS: Bill Sherwood, Joyce Menke, Francis Menke, Don Ljungblad, Barb Ljungblad, Kathy Hahn, Danette Toth, Bill Sherwood, Sheri Johnson, Kellsie Domnitz, Joe Grillo

APPROVE AGENDA: **Cm. Meyer motioned to approve the agenda;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, motion carries.

APPOINTMENT TO FILL VACANT COUNCIL SEAT; Mayor Irene asked the Council to approve his appointed of Dawn Kenneda to fill the vacant Council seat. **Cm. Meyer so moved;** Cm. Jones seconded; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, motion carries.

APPROVE MINUTES: **Cm. Jones made a motion to approve the May 14, 2018 Regular Meeting Minutes;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Kenneda Absent, Cm. Meyer Aye, motion carries.

CITIZEN ADDRESSING THE COUNCIL: No citizens addressed the Council

REPORTS: Fire Dept.: Cm. Meyer told the Council the department responded to 3 calls last month.

SCWEMS: Next meeting is June 19th at the Elk Mountain Station at 6:00PM

Water Dept.: Superintendent Eastman said he had received the Consumer Confident Report for the town water and it is all good. The EPA has changed the certification forms so he needs to read through them but they need to be reported by July 1st. The water customers need to be notified by October 1st so Clerk Crane will direct customers on the utility bills to the webpage or to the town hall for hard copies and Bob Meyer will post the report.

Zoning: Nothing for zoning

Public Works: Mayor Irene told the Council Director Neuman repaired the roof on the park bathrooms, had the backhoe repaired and serviced and helped with cleanup day. Crane said the items the Fire Marshal had on his report have been fixed and Neuman was sending pictures of the completed items.

HCJPB: Mayor Irene told the Council that the Board still needs 2 representatives from our area. On June 7th they interviewed for the landfill operators position. Two positions were hired, one for the full time and one for part time. Bills were paid in the amount of \$9,838.82. Joe Grillo attended the TB Flats Wind Project prehearing in Rawlins today and represented HCJPB, Rep. Colman from Medicine Bow will testify at the June 21st and 22nd hearing.

Park Board: Park Board Member Sheri Johnson told the Council the Board had their elections. A project to finish this year is the center area in front of the pavilion. Plants, paint and lumber have been purchased for the project. They are in need of dirt. Megan Davies will be cleaning the bathrooms this season and Chase and Erin Kennedy are doing the mowing. July 17th is the ice cream social. There will be no Labor Day picnic. They are sponsoring a Library Day at the Park with lemonade and cookies with an unnamed project at this time. They would like to look at grants for a basketball court. The Mayor told her that if wind impact monies started to come in the park has some funds allocated for park improvements. The

Women's bathroom door is still creating problems so Neuman will be fixing it with a standard door knob and interior bolt and it will be hasped and paddle locked during the winter.

Cemetery Board: There was no report but Sheri Johnson let the Mayor know that 2 benches were purchased for the cemetery in memory of George Larson and Al Santili and placed near the large flag pole.

Museum Board: Museum Director Domnitz told the Council the museum is open for the season. Hours are Thursday thru Saturday 9-6PM. She is getting a calendar ready with all the summer activities for kids and adults. She reported the Fireman's Ball went well. Crane told the Council she had an email into EMRE to see if the museum lease could go month to month until there was more information on relocation.

CCVC: The Director brought by some new brochures the Visitors Council developed.

CCCOG: Mayor Irene attended the last meeting in Encampment. WyDot presented their 5 year plan and the Council discussed impact funds. They held election of officers but still need a secretary.

LEPC: Rep. Meyer said the next meeting was this Thursday.

TREASURER'S REPORT: Cm. Jones made a motion to approve the May Treasurer Report as presented; Cm Meyer seconded; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Kenneda Absent, Cm. Meyer Aye, motion carries.

BILLS TO BE PAID: Cm. Jones made a motion to ratify and pay the bills from May 15, 2018 through June 11, 2018 in the amount of \$41,105.48; Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Kenneda Absent, Cm. Meyer Aye, motion carries.

CORRESPONDENCE: Dawn Kenneda, various emails and minutes

OLD BUSINESS:

Community Center/Phase 2 Update: Mayor Irene told the Council earlier that the design had to be sent back to the firm to make some corrections and it is back from the engineers. He will be sending the remaining corrections/adjustment with the go ahead to get a draft ready for approval.

Boswell Springs Wind Project: No money from project yet.

TB Flats Wind Project: Joe Grillo attended the prehearing in Rawlins today to represent the town's request and justification.

Ekola Flats and Gateway West Impact: Short discussion the preliminary report has been received.

3rd and Final Reading of the FY 2018-19 Budget: Cm. Meyer made a motion to accept the FY 2018-19 Budget on 3rd and Final Reading; Cm. Jones seconded motion; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Kenneda Absent, Cm. Meyer Aye, motion carries.

NEW BUSINESS:

Bow River Crossing LLC Presentation on proposed business plan: Because of a conflict Cm. Jones joined the audience as Joyce Menke gave the Council and audience hand outs with a business plan for the small convenience store and package liquor business they are proposing. The Mayor explained to the audience that when this liquor license became available the Council wanted to make sure it would be utilized as well as possible so the Council would request a business plan be in place before consideration of issuing. They have done a survey and by this meeting time had 37 returned. Of that 37, 33 were for the business and 4 against. Menke told the Council they plan to start small and expand if financially possible. They are proposing a family friendly place with necessities and other items including grocery items, pop, mixers, snack, bagged ice and water. They are looking at prepackaged foods and soft drinks with an area

to set and eat if you want. The package liquor area will carry beer, wine, spirits and tobacco and will not carry any vaping products or marijuana products if they were to become legal. The business would be located at 104 E. Spruce St., and they feel they have sufficient parking both on their property and the street parking area on the opposite side of the street. Their long range plans include expansion of a coffee shop, sandwich shop or bar. They have applied for and received their EIN and State Corporation Documents. The sales tax license and merchandise distributor paperwork is being held up until they received their variance and liquor licenses. They are completing the requirements from the Fire Marshal and Food Inspector and if certain areas are completed during renovation they can receive a temporary certification of occupancy providing patrons do not enter the business. They would be allowed to sell product out a walkup door helping to generate income as soon as possible. They stressed that a convenience store cannot stand on its own that they need the package liquor to make it. They have tentative store hours of Monday thru Saturday 4PM-8PM. On deliver days they will be open earlier to closing. A floor plan was provided showing the layout of the space. Questions ranged from parking, signage, opening dining area to groups, outdoor areas to set for socialization, how this type of business fits the town, should the variance take away residential areas when commercial are available and opposition of the location and how it influences the youth of town. The Mayor told the audience that in the community assessment done 6 years ago this type of business was one of the top priorities from the residents. Clerk Crane said that the Liquor Commission said they could change from a package liquor request to the full retail license by sending in an adjusted page of the application and it wouldn't be necessary to run the publications again.

HEM 2018-19 School Calendar Advertising: **Cm. Jones motioned to purchase the HEM school calendar advertising;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Kenneda Absent, Cm. Meyer Aye, motion carries.

Rawlins National Bank and WyoStar: **Cm. Meyer made a motion to remove Joe Grillo from the Rawlins National Bank Checking and the WyoStar Account and add Dawn Kenneda as a signatory;** Cm. Jones seconded motion; Council Poll; Cm. Hobbs Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Kenneda Absent, Cm. Meyer Aye, motion carries.

EXECUTIVE SESSION: None needed

AJOURNMENT: There being no further business to come before the Council, **Cm. Jones motioned to adjourn at 7:30PM;** Cm. Meyer seconded the motion; all council Members present voting Aye none Opposed

CLERK

MAYOR