

## RECORD OF PROCEEDINGS

### SPECIAL MEETING WAS HELD MAY 9, 2011 FOR LIQUOR LICENSE RENEWALS IN THE TOWN HALL COMPLEX.

CALL TO ORDER: Mayor Irene called the hearing to order at 6:35pm. All Council Members were present. **Cm. Jones made a motion to renew the Elk Mountain Trading Company and Elk Mountain Hotel liquor licenses**, Cm. Larsen seconded the motion, motion carried with Cm. Jones, Cm. Hobbs, and Cm. Larsen voting aye; Cm. Casner abstained from voting due to a conflict of interest.

### THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MAY 9, 2011 IMMEDIATELY FOLLOWING THE LIQUOR LICENSE HEARING.

CALL TO ORDER: Mayor Irene called the meeting to order at 6:37 P.M. The Pledge of Allegiance was recited. Roll call was taken, Council Members present were:

Mayor:	Morgan Irene
Cm:	John Larsen
Cm:	Ken Casner
Cm:	Angie Hobbs
Cm:	Janeen Jones
Constituting all the members thereof;	
Also present:	
Clerk/Treasurer:	Linda Crane
Water Superintendent	Pat Eastman

CITIZENS/VISITORS: Keith Haskins, PMPC, Todd Heward, MBCD, Mark Shirley, NRCS, Jeremie Artery, NRCS, Cindy Wallace, Executive Director CCEDC, William Sherwood, Elk Mtn Fire Dept., Danette Toth, Robert Meyer, Joyce Menke, Arthur and Susan Havers, Al Santilli, Don and Barb Ljungbald.

APPROVE AGENDA: Mayor Irene asked for approval of the agenda; additions were made to new business to review a resolution for WyDot and Town Park; Cindy Wallace, Todd Heward and Mark Shirley were moved up the agenda to follow the citizen participation and guests. **Cm: Larsen moved to approve the agenda as amended for the May 9<sup>th</sup> meeting.** Cm. Hobbs seconded the motion, motion carried with all present members voting aye.

APPROVE MINUTES: **Cm: Hobbs moved to approve the minutes of April 11, 2011 regular meeting, Special Meetings; April 25, April 28, and May 2, 2011.** Cm. Casner seconded the motion, motion carried with all present members voting aye.

#### CARBON COUNTY ECONOMIC

DEVELOPMENT CORP.: Cindy Wallace, Executive Director of CCEDC introduced herself to the council. She discussed a new program "Moving Forward Together" that will try to find funding through private and public partners. She has the ability to help the town write grants for various projects.

NRCS & MED BOW CD: Mark Shirley explained the Emergency Water Shed Program through the USDA. It offers flood assistances during active flooding without a declaration of disaster needed. It is for immediate assistance to handle major emergencies such as stabilization and engineering. It does have matching funds with the USDA paying 75% and the community 25%. The NRCS needs an agreement to work directly with the town which can be sponsored by the town or conservation districts. The council decided to let Medicine Bow Conservation District take the lead in pursuing this agreement if their Board of Supervisors agrees. **Cm. Jones made a motion to have MBCD sponsor the town for the Emergency Water Shed Program;** Cm. Larsen seconded the motion, motion carried with all present members voting aye. There was discussion on procedures and assistance to rectify the flooding problems in the future on the river and slough. Mark suggested that the town could work with the conservation district to help find monies to do a comprehensive survey that would let the town know the steps needed to take to correct the possibility of flooding. Todd asked if the council had any questions on the new Sno-tel site being installed above Medicine Bow Peak and the gauging station near the ranger's station on the Medicine Bow River. The conservation district is requesting partnerships from various entities to help defray O&M costs over the lifetime of the gauging station.

REPORTS: Reports were given by the Fire Dept., SCWEMS, Water Dept., Zoning Dept,

Public Works Dept, HCJPB, and Historic Trails.

Fire Dept.: Bill let the council know the valves have been fixed on the pumper truck. The town residents can dump trees and branches behind the fire department; they will be having a burn at a later date. SCWEMS is installing an antenna system at the fire department for better reception for the pagers.

Water: Pat attended the Wyoming Association of Rural Water Development Systems Meeting on April 26-29<sup>th</sup>. He received 21.5 hours in waste water and 3 hours in distribution for his certification. He said the system is back on artisan flow.

Zoning: Nothing to report on zoning this month.

Public Works: Mayor Irene said the garbage truck needed new tires. The broken window in the backhoe has been replaced.

HCJPB: Joyce Menke and Cm. Casner attended a trip to the Laramie County Landfill on May 9<sup>th</sup> to see how they are receiving and recycling their trash. The HCJPB is looking for new ideas, more efficiency, and cost saving in running a landfill.

HTRC&D: Linda attended the full council meeting in Rawlins April 12<sup>th</sup>. It was decided by the council to continue with the RC&D without the cooperation of the NRCS. She also attended the State meeting in Wheatland in conjunction with the Energy Conference where they also decided to maintain the presents of elected state officers and go forward with the organization.

**TREASURER'S REPORT:** Treasurer Crane gave the treasurer's report to the council and audience and recommended approval of the report. **Cm. Jones moved to approve the treasurer's report.** Cm. Casner seconded the motion, motion carried with all present members voting aye.

**BILLS TO BE PAID;** **Cm. Casner moved to approve the bills to be paid in the amount of \$83,330.97.** Cm. Hobbs seconded the motion, motion carried with all present members voting aye.  
**\* See attached list.**

**OLD BUSINESS:** Update Water Project: Keith Haskell, PMPC conducted the bid opening for the well drilling. After review he recommended the town give Notice of Award to the low bidder, Water Systems Drilling Inc. **Cm. Hobbs made a motion to approve the Notice of Award to Water Systems Drilling Inc. for \$376,575.00;** Cm. Jones seconded motion, motion carried with all present members voting aye. Keith reported the bid came in well below the engineers estimate and that it should take about 60 days to complete. The town attorney is reviewing an agreement on the Tank and Transmission Lines and we are waiting for an appraisal on the property. He asked the council for approval to start the bid process on this phase of the project. **Cm. Casner made a motion to proceed with the bids on the Tank and Transmission Lines;** Cm. Hobbs seconded motion, motion carried with all present members voting aye. Keith asked the council to consider combining procurement and construction on the Meter Replacement Project in to one contract because of the size of the job. This phase of the project should go out to bid by the end of the month.

Animal Ordinance: The animal ordinance has been redrafted and will be available in the future for the public to review and add their input. Discussion on an emergency holding pen for dogs prior to being picked up by the Hanna Enforcement Officer or the County Sheriff was tabled to see how the new ordinance will be defined.

Mosquito Control: Cms. Jones and Casner will be attending training at the University of Wyoming on the 18-19<sup>th</sup> to learn about the larva and adult mosquito detection. They plan to test the waters the weekend after attending the class to monitor the mosquito in town and the surrounding areas.

**NEW BUSINESS:** Steve Bonner: Mr. Bonner addressed the council on some concerns he saw as a town resident in signage being placed on the interstate. He felt there was some miscommunication in pervious remarks he had made about the possibility of signage and he wanted to clarify those remarks. He felt if signs were to be placed there also needed to be disclaimer as to the times of operation, availability of services, parking restrictions, no gas stations in the Town of Elk Mountain proper,

etc. when traveler come off the interstate looking for services. He thanked the council for the opportunity to address them.

Public Works Director Resignation: The council received a letter of resignation from Patrick Eastman as the town's Public Works Director effective May 1, 2011. **Cm. Casner made a motion to regretfully accept Patrick's resignation as town Public Works Director**; Cm. Larsen seconded the motion, motion carried with all present members voting aye.

Carbon County 2009 Specific Purpose Tax: **Cm. Larsen made a motion to sign the Renewal Authorizing Resolution with the Specific Purpose JPB**; Cm. Casner seconded motion, motion carried with all present members voting aye.

Senior Service Presentation: Cm. Casner was to present a presentation on the Senior Service Budget but asked that it be tabled until the next meeting so the council members had a chance to review it.

Update Flood Plan: Mayor Irene told the council and the audience that he still had 3 positions to fill in the town's flood plan. He is looking for a person to handle heavy equipment, food services, and to photograph the flood for historical and practical purposes. The town's people filled 2,000 sand bags and will be hauling in 5,000 more from the penitentiary in Rawlins. **Cm. Jones made a motion to get 5,000 sand bags from the penitentiary and hire VCN Trucking to haul the bags at a cost of \$1040.00**; Cm. Casner seconded motion, motion carried with all present members voting aye. Mayor Irene had a meeting and toured the river and slough area with the Army Corp.

Town Website: The town has decided to go with Salt Lake Creative Marketing to design our new website.

WyDot Resolution: The council discussed changes to the verbage in the resolution with WyDot concerning equipment usage. Because both the town and WyDot are public entities the State said it is permissible to enter into an agreement where WyDot can use the town's equipment. The council added that WyDot will refuel any equipment upon returning, usage upon availability, and repair any damage that may occur during usage. **Cm. Jones made a motion to sign the resolution allowing WyDot's to use town equipment as amended**; Cm. Larsen seconded motion, motion carried with all present members voting aye.

Town Park: Cm. Jones brought to the attention of the council that the park is in need of a clean up. Mayor Irene told the council that he will be getting the Park By-laws ready to go to the attorney for review. The council is soliciting interest in filling park board seats. Some resident have inquired about the Town's Annual Clean-up day and it will be scheduled sometime in mid June.

ADJOURNMENT:

There being no further business to come before the council, the meeting was adjourned at 9:50 P. M.

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Clerk

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Mayor