

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY,**  
**JANUARY 9, 2017 IN THE TOWN HALL COMPLEX**

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:37P.M.
- OATH OF OFFICE: Clerk Crane administered the oath of office to Shelly Bradford and Cody Jones. The meeting was turned back over to Mayor Irene.
- MAYOR PRO TEM: Mayor Irene appointed Cm. Shelly Bradford as Mayor Pro Tem.
- ROLL CALL: Council Members present at roll call:  
Cm. Shelly Bradford  
Cm. Cody Jones  
Absent: Cm. Joseph Grillo, Cm. Meyer  
Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent
- CITIZENS/VISITORS: Ken and Nancy Casner
- APPROVE AGENDA: **Cm. Jones made a motion to approve the agenda;** Cm. Bradford seconded the motion; Council Poll; Cm. Bradford Aye, Cm. Grillo Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the December 12, 2016 Regular Meeting Minutes. **Cm. Jones motioned to approve the December 12, 2016 meeting minutes;** Cm. Bradford seconded the motion; Council Poll; Cm. Bradford Aye, Cm. Grillo Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, motion carried.
- CITIZENS ADDRESSING THE COUNCIL: No one addressed the Council.
- REPORTS: Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Museum Board, Juvenile Services, CCEDB, CCVC, CCCOG, LEPC
- Fire Dept.: No Report
- SCWEMS: Next meeting is in Saratoga at 6:00PM on the 17<sup>th</sup>.
- Water Department: Superintendent Eastman said that the tanks are back to normal after the repairs and they are running on artesian flow.
- Zoning: Nothing to report.
- Public Works: Public Works Director Rory Neuman was not present at the meeting. Mayor Irene told the Council that the perimeter walls were done and that Neuman had Jen Page helping him install the ceiling.
- HCJPB: The Mayor read a letter from Medicine Bow Mayor Kevin Colman stating that it has become clear that the three mayors need to meet to discuss the future garbage disposal for the three towns. He would like to invite the mayors to meet in Hanna in February at a date convenient to all. The Council discussed the various options the JPB has been considering. The Board approved bills in the amount of \$10,631.21. Mayor Irene accepted a letter of resignation from Judy Redding from the JPB. Mayor Irene has been filling in for Rep. Grillo in his absents and will take Redding's seat when Grillo returns.
- Cm Meyer joined the meeting.**
- Park Board: No report.
- Cemetery Board: Clerk Crane told the Council she had attempted to contact the Bank of the West again and was told she would have someone from the Cheyenne office be contacting her. The Mayor requested that Crane put together a time line and send to the attorney so he could follow up on the situation with the Cemetery Fund Account they are holding.
- Museum Board: No Report.
- Juvenile Services: No Report
- CCEDB: No Report.

CCVC: Representative Crane told the Council that the December meeting was a teleconference to approve paying the bills. The 25<sup>th</sup> is the grant hearing in Saratoga. It was moved to a later date because the Director is at the Sportsman's Expo in Denver.

CCCOG: No Meeting to report.

LEPC: Clerk Crane told the Council that the next meeting will be January 12, at 9:00AM at the Carbon Building.

**TREASURER'S REPORT**: Treasurer Crane had I-9s, W-4s and Financial Benefit Forms for the Council to fill out. Treasurer Crane recommended approving the December Treasurers Report as presented. **Cm. Meyer made a motion to approve the December Treasurer's Report**; Cm. Bradford seconded the motion; Council Poll; Cm. Bradford Aye, Cm. Grillo Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, motion carried.

**BILLS TO BE PAID**: Treasurer Crane recommended ratifying and approving bills to be paid from December 13<sup>th</sup> thru January 9<sup>th</sup> in the amount of \$21,889.78. **Cm. Bradford motioned to ratify and pay the bills from December 13<sup>th</sup> thru January 9<sup>th</sup> in the amount of \$21,889.78**; Cm. Meyer seconded the motion; Council Poll; Cm. Bradford Aye, Cm. Grillo Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, motion carried.

**CORRESPONDENCE**: Elk Mountain Trading Company, Vector Disease, WYOWARN, Dept. of Audit, Wyoming Business Council, various emails sent thru the month

**OLD BUSINESS**: Community Center/Phase 1 Update: Clerk Crane said she had contacted Mike Potter with Potter Architects to see what was holding up the fire marshal permit. He told Crane he would have the application on the Fire Marshals desk no later than the 9<sup>th</sup>.

Vistabeam Lease: The County Planning and Zoning contacted the office to let us know that Vistabeam needs a building permit from the county since the tanks are located in the county and not in the town limits. Crane passed this on to the representative from Vistabeam and they are working on get one.

**NEW BUSINESS**: Elk Mountain Trading Company: The town received a letter from Ken and Nancy Casner informing the Council of their seasonal closure starting 12-31-2016 to 06 09-2017. Because of a seasonal closure their requirement to purchase \$2,000.00 in product from the Wyoming Liquor Commission and other vendor can be prorated during the closure. Clerk Crane said she had spoken with the Commission and the renewal requirement will be \$1,000.00 for the year.

Vector Disease Control: The Town received a contract to renew with Vector for the aerial spraying in the 2017 Mosquito season. **Cm. Jones made a motion to renew the contract with Vector Disease Control for the 2017 season**; Cm. Bradford seconded the motion; Council Poll; Cm. Bradford Aye, Cm. Grillo Absent, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, motion carried.

**EXECUTIVE SESSION**: None needed

**ADJOURNMENT**: There being no further business to come before the Council, **Cm. Meyer made a motion to adjourn the meeting at 7:525PM**; Cm. Jones seconded the motion, all Council Members present voting Aye none Opposed.

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Clerk

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Mayor