

RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL
MONDAY, APRIL 8, 2019 IN THE TOWN HALL COMPLEX

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30PM.

ROLL CALL: Council Members present at roll call:

Cm. Angie Hobbs

Cm. Cody Jones

Cm. Bryson Kennedy

Cm. Craig Mustard

Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent, John Page, Public Works

CITIZEN/VISITORS: Jon Nelson, Norkfork Engineering, Joey Davidson, Neptune Meters, Aaron Spenny, WyDot and Tim Morton, WyDot

APPROVE AGENDA: **Cm. Kennedy motioned to approve the agenda as amended;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

APPROVE MINUTES: **Cm. Hobbs made a motion to approve the March 11, 2019 Regular Meeting Minutes;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Abstain, Cm. Mustard Aye, motion carries.

CITIZEN ADDRESSING THE COUNCIL: Aaron Spenny and Tim Morton with WyDot addressed the Council. Spenny told the Council that the cost of the overlay on the designated roads in town was basically for the materials and not the administration of the project. So the amount the council had approved needs to be adjusted when more accurate amounts are can be calculated. Project timeframe is 2022-23. Jon Nelson with North Fork Engineering said he would look into what needed to be done on these stretch of streets for a more exact project number. Crane asked if the Overlay/Maintenance Conflict Certification need to be returned for this project and exactly what it pertained to.

Jon Nelson, North Fork Engineering and Joey Davidson, Neptune Meters addressed the Council on the meter replacement project. Nelson gave an updated project cost of the meters, engineering and installation. The Council made adjustments to the proposal eliminating new meter pit covers since the antennas on the new meters will fit the old ones. There was a discussion on how to lock the covers to avoid tampering with the meters and what the town needed to do to recover costs of broken town property. He said he would look into verbiage for a change to town code to address this problem. Joey Davidson discussed the Neptune meters that the engineering firm is recommending. He also recommended using the installers that work specifically with Neptune meters. These are out of state installer so Nelson was going to check on how this needs to be handled on bidding the installation. Nelson hopes to have the bid opening in May. **Cm. Jones made a motion to accept a contract with Neptune in the amount of \$52,338.30 for new meters, radio units, reader and transceiver, software and training;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries

REPORTS: Fire Dept: No report.

SCWEMS: The Mayor spoke with Rep. Brokaw and he indicated he will not accept reappointment to the Board. So anyone interested in taking the town's appointment to the Board needs to contact the office or the Mayor. They had an election of officers with John Rutherford, Chair, Ralph Brokaw, Vice Chair, James Colman, Secretary and Karen Bedwell, Treasurer. The Board is using a CPA to help the bookkeeper with the Board's financial record keeping.

Water Dept.: Superintendent Eastman told the Council that all is fine with the water system.

Zoning: No report.

Public Works: Public Works Director Page said he has been cleaning out the old library in preparation for the museum move. He fixed the problem with the backhoe and has been rotating dumpster. He also has the mezzanine extension partially completed.

HCJPB: Rep. Campbell told the Council that the landfill has been getting bids on the building and will be purchasing a new truck from Jack's of Casper. The Board will also buy Medicine Bow's existing trash truck. They will have the 3rd reading on their budget next meeting.

Park Board: Next meeting will be in May.

Cemetery Board: No report

Museum Board: No report from the Board they had to cancel their meeting due to no quorum. The Council did discuss the move into the new building. After cleaning out the building it was apparent it needed some new flooring, paint, window coverings, back deck replacement and the removal of the electric baseboard heaters. Crane told the Council that there was only \$500 in the Building Repair and Maintenance line item but money could be moved from PW Insurance and PW Retirement line items to cover repairs. **Cm. Mustard made a motion to move funds to cover repairs to the old library building not to exceed \$3,500;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Abstain, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

CCVC: Crane told the Council that the CCVC grant needed to be turned in by May 31st for reimbursement. The FY grant also needs to be turned into the CCVC by May 31st. The grant that the Museum Board can apply for is a reimbursable grant. The invoices for advertising or events must be paid and then the Board presents for approval and reimbursement from the CCVC. In the past this has been a problem because the Museum Board doesn't have the funds to pay outright. Crane suggested that the town pay for these invoice upfront and when the reimbursement comes back it is deposited in the general fund. It was also suggested that she write a clarification to how the grant could be used so that any monies not covered by the grant is the Museum's responsibility.

CCCOG: Mayor Irene was unable to attend the CCCOG meeting but audience member Jon Nelson had attended. The Mayor asked for information from the meeting specifically the letter to the ISC. This letter goes back to the ISC's procedure for Impact Assistance Funds. The letter had been drafted by Amy Bach and never acted upon by the Council so never sent. The letter was brought up again as to why it was never acted upon and Ms. Bach again drafted 3 versions for consideration. After discussion at the CCOG meeting the letter died and no action was taken.

LEPC: The meetings have been canceled due to weather again.

TREASURER'S REPORT: Treasurer Crane reminded the Council of the Workshop and Special Meeting on April 25th at 6:30PM. **Cm. Hobbs made a motion to approve the March Treasurer Report as presented;** Cm. Jones seconded; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

BILLS TO BE PAID: **Cm. Hobbs made a motion to ratify and pay the bills from March 12th through April 8, 2019 in the amount of \$24,248.69;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

CORRESPONDENCE: WyDot, WDEQ Abandoned Mine Land Division, LGLP, Various emails and minutes

OLD BUSINESS:

Museum Building: Information on the Museum under reports

Wind and Transmission Update: No Update

WLC-Boundary and Utility Survey: No Update

NEW BUSINESS:

WARWS Voting Delegate & Alternate for Annual Business Meeting on April 19th: **Cm. Jones made a motion to appoint John Page as the voting delegate and Garrett Irene as the Alternate for the town at the WARWS Annual Business Meeting;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

Mayor Irene will be attending the 6th Penny Informational Forum on Tuesday, April 23rd at 6:30PM.

EXECUTIVE SESSION: None needed

AJOURNMENT: There being no further business to come before the Council, **Cm. Kennedy motioned to adjourn at 8:45 PM;** Cm. Hobbs seconded the motion; all council Members present voting Aye none Opposed

CLERK

MAYOR