

**TOWN OF ELK MOUNTAIN
LIQUOR LICENSE HEARING
Monday, May 13, 2024, 6:30 PM TOWN HALL COMPLEX**

Mayor Irene Called the Liquor License Hearing to Order at 6:30 PM, Pledge of Allegiance recited.

Roll Call: Present at roll call:

Cm. Angie Hobbs
Cm. Joe Neel
Mayor Morgan Irene
Cm. Craig Mustard
Cm. Wade Nelson
Will Redmond, Public Works Director
Heidi Hess, Clerk/Treasurer.

Citizens and Guests: Joyce Menke, Steve Bonner, Brett Larson, Ken Casner, and Christine Ledder.

Approval of Agenda: Cm. Nelson made a motion to approve the agenda; Cm. Mustard seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye, motion carries.

Public Comment on Liquor License Renewals: Mayor Irene asked for public comments from the floor and Clerk Hess said no one had issued comments at the town hall. Hearing none, Cm. Nelson made a motion to approve the renewal of Liquor License #45, Elk Mountain Hospitality, LLC for the term of 6/10/2024 to 6/9/2025; Cm. Mustard seconded the motion; Council Poll: Cm. Hobbs Aye, Cm. Neel Abstained, Mayor Irene Aye, Cm. Mustard Aye, and Cm. Nelson Aye, motion carries.

Adjourn Hearing: Mayor Irene called for Adjournment of the Hearing at 6:32 PM. Cm. Hobbs made a motion to adjourn the hearing at 6:32 PM; Cm. Neel seconded the motion; Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye, motion carries.

**TOWN OF ELK MOUNTAIN
REGULAR COUNCIL MEETING
Monday, May 13, 2024, 6:40 PM TOWN HALL COMPLEX**

Mayor Morgan Irene called the Regular Council Meeting to Order at 6:33 PM.

Approval of Agenda: Cm. Hobbs made a motion to approve the amended agenda. Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

Approval of Minutes: Cm. Mustard made a motion to approve the minutes of the April 8, 2024. Cm. Nelson seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

Reports:

SCWEMS: Mayor Morgan Irene presented the SCWEMS report to the council. Morgan reported that the SCWEMS budget has been approved. The cost the municipalities are billed will not change for 2024-2025 fiscal year. SCWEMS is working with the Saratoga Medical Center transporting patients to other hospitals.

Public Works: Will Redmond, the Public Works Director, presented the Public Works report to the council. Will reported that the garbage truck is running well. The lagoon and water plant are running well. Will also reported that he will have a meeting with WYDOT to discuss the paving of Highway 72 through town. The museum walls will be finished this week. Will has been working on getting the mosquito equipment ready and will start putting out larvicide this month. Will is also going to put up the basketball hoops at the park this month.

HCJPB: There will be an extra HCJPB (High Country Joint Powers Board) meeting in July. This meeting will be held to elect officers. The HCJPB is also looking for another representative for the board.

Park Board: Brett Larson, the Chair of the park board, presented the park board report to the council. The park board is working on planning an event for Labor Day. The park board will be donating to the senior board, who will be hosting the annual ice cream social at Centennial Park. At this time the park board is updating the park board by-laws.

Cemetery Board: Brett Larson, the Chair for the cemetery board, presented the cemetery board report to the council. Brett reported that the cemetery section signs are up and look good. Brett will distribute the flags honoring the veterans for Memorial Day at the cemetery.

Museum Board: Angie Hobbs, the Director of the Museum, presented the museum board report to the council. Angie reported that the walls for the museum are almost done. The museum is hosting the annual Kentucky Derby fundraiser and the Elk Mountain birthday celebration BBQ on Monday May 27th, which is Memorial Day. **Cm. Neel made a motion to use the remaining meals line item 410.108 from the 2023-2024 fiscal year budget, to help purchase the food for the Elk Mountain birthday celebration BBQ to be held Monday, May 27th.** Cm. Nelson seconded the motion. Council Poll: Cm. Hobbs Abstained, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried. The American Legion representatives presented their plan for a war memorial they would like to build on the museum grounds behind the museum buildings. **Cm. Nelson made a motion to allow the American Legion to build a war memorial on the town property behind the museum buildings.** Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Abstained, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried. Director Hobbs also reported that it is grant season and she and Clerk Hess, who is also the museum board secretary/treasurer, will be working on the grants for the museum this week. Mrs. Karstoft also has more generous donations to send to the museum.

CCVC: No Report. See appointment of new CCVC board member under old business on the following page.

CCCOG: Mayor Irene reported that the next CCCOG meeting will be held this week in Dixon.

CCEDC: Mayor Irene reported that the land use permit for the Fort Steele project has been approved.

Fire Department: Garrett Irene, a member of the Elk Mountain Volunteer Fire Department, presented the Fire Department report to the council. Garrett reported that the fire department has recently held elections for officers. The fire department has been working on the paperwork to become a 501(c)3 non-profit. The plan to get a generator for the fire department is still in progress. Will worked on the heating system at the fire hall and Garrett shared the appreciation of the fire fighters. Garrett spoke of a combined training class for the Hanna, Medicine Bow and Elk Mountain fire fighters they will be attending this, Summer. The Carbon County Fire District should have their paperwork ready to go out to the fire departments in the county soon.

Treasurer's Report: **Cm. Hobbs made a motion to approve the corrected November 2023 Treasurers Report.** Cm Nelson seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

Cm. Mustard made a motion to approve the April 2024 Treasurers Report. Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

Bills to be Ratified and Paid: Cm. Hobbs made a motion to approve the April 9, 2024, through May 13, 2024, Bills to be Ratified and Paid in the amount of \$26,542.18. Cm. Mustard seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

Wind Impact Report: Report Included in the packet.

Correspondence: Various emails and minutes that have been forwarded to the council.

Old Business:

- **RESOLUTION 24-05-13 A RESOLUTION AUTHORIZING THE USE OF UNDESIGNATED WIND IMPACT FUNDS FROM 1997 TO PURCHASE A BACKHOE FOR THE TOWN OF ELK MOUNTAIN PUBLIC WORKS DEPARTMENT.**
Cm. Neel made a motion to approve **RESOLUTION 24-05-13 A RESOLUTION AUTHORIZING THE USE OF UNDESIGNATED WIND IMPACT FUNDS FROM 1997 TO PURCHASE A BACKHOE FOR THE TOWN OF ELK MOUNTAIN PUBLIC WORKS DEPARTMENT.** Cm. Nelson seconded the motion.
Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.
- **Appointment of Courtney Priest to be the Elk Mountain representative for the Carbon County Visitor's Council. Cm. Mustard made a motion to approve the appointment of Courtney Priest to become the representative for the Town of Elk Mountain for the Carbon County Visitor's Council.** Cm. Nelson seconded the motion.
Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

New Business:

- **Public Purchase Website.** Clerk Hess presented information regarding this website that is used to buy and sell surplus and equipment by municipalities. Clerk Hess will research this website and see how equipment is posted for sale.
- **Approval Park Maintenance Bid. Cm. Mustard made a motion to approve the bid for Park Maintenance received from Hobbs Lawn Care.** Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Abstained, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.
- **APPROVING ORDINANCE NO. 24-01; DESIGNATING 205 BRIDGE STREET ADDRESS ON FIRST READING.**
Cm. Hobbs made a motion to approve **ORDINANCE NO. 24-01; DESIGNATING 205 BRIDGE STREET ADDRESS ON FIRST READING.** Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Mustard Aye, Cm. Nelson Aye motion carried.

2nd Reading of the FY 2024-2025 Budget. A public hearing for the continuation and approval of the second reading of the FY 2024-2025 Budget will be scheduled soon.

Executive Session:

Enter Executive Session: Cm. Mustard made a motion to enter into Executive Session for reasons of personnel issues, matters concerning litigation or proposed litigation to which we are or may be party, or information classified as confidential by law at 9:25 PM. Cm. Hobbs seconded the motion.

Exit Executive Session: Cm. Hobbs made a motion to exit Executive Session at 9:40 PM. Cm. Neel seconded the motion.

Approval of minutes: Cm. Nelson made a motion to approve and seal minutes of Executive Session. Cm. Mustard seconded the motion; all in favor none opposed.

Adjournment: With no further business to come before the Council **Cm. Hobbs made a motion to adjourn the meeting at 9:45 PM;** Cm. Nelson seconded the motion; all Council Members present voting Aye none opposed.

Clerk

Mayor