

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL**  
**MONDAY, MAY 13, 2019 IN THE TOWN HALL COMPLEX**

**CALL TO ORDER:** Mayor Irene called the meeting to order at 6:30PM.

**ROLL CALL:** Council Members present at roll call:

Cm. Angie Hobbs

Cm. Bryson Kennedy

Absent Cm. Cody Jones

Absent Cm. Craig Mustard

Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent, John Page, Public Works

**CITIZEN/VISITORS:** Jon Nelson, Norkfork Engineering, Todd Sheffield, MeterWorks, Sheri Johnson

**APPROVE AGENDA:** **Cm. Hobbs motioned to approve the agenda as amended;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

**APPROVE MINUTES:** **Cm. Hobbs made a motion to approve the April 8, 2019 Regular Meeting Minutes and April 25, 2019 Special Meeting and Budget Workshop;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

**CITIZEN ADDRESSING THE COUNCIL:** Jon Nelson, North Fork Engineering was present for the bid opening for the meter installation project. Bids were opened from American West Corp. and MeterWorks. Meter Works had the lowest bid. **Cm. Kennedy made a motion to accept the Meter Works bid for \$11,305.00 for the water meter installation;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries. Nelson told the Council that the meters should be shipped by the end of the week. Bonding and insurance need to be done by June 7<sup>th</sup>, North Fork will take care of paperwork. Meter Works estimates completion date for July 10<sup>th</sup>. **Cm. Hobbs made a motion for the Mayor to execute the contracts when we receive them;** Cm. Kennedy seconded motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

Jon Nelson presented the Council with a proposal for the 2019 Street Improvement Study that is in conjunction with the WyDot Overlay Project. The proposal covered the scope of work to include inventorying the streets that will included in the project, determine the work that will need to be done (milling, grading, paving, etc.), tabulate the quantities and prepare a cost estimate for the project. Since the project isn't anticipated until 2021-22 he has excluded design and construction phase services. Engineering service under the agreement totaled \$4,000. The Council discussed where the funds would come from in the FY 2019-20 Budget. **Cm Hobbs made a motion to accept the Street Improvement Study agreement in the amount of \$4,000;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

Nelson told the Council that he is looking into Geo Tech Engineers that specialize in the stabilization of issues like the problem with the historic landfill.

**REPORTS:** Fire Dept: Chief Ryan Lewis told the Council the department had 9 calls. One of the volunteers attended Cody Fire School. Chief Lewis attended the Annual Fire Chief meeting and spoke with Chief Rutherford about the MOU with the county. He gave the Mayor a copy of the document and said he had reservations about how the county may like to proceed. He said he would be doing a detailed report on the Fire Chief meeting he attended. There has been talk of trying to place the fire district on the ballot again in 2020.

SCWEMS: The Mayor asked Ryan Lewis if he had anything to report on SCWEMS. Lewis said the station here will be down to one EMT after Ryan Kenneda moves and that Cliff Schrock is not running with the service at this time. They are trying to response to calls when possible. Lewis said that both the Volunteer Fire and the EMS need people to get involved.

Water Dept.: Superintendent Eastman told the Council that all is fine with the water system.

Zoning: Nothing to report.

Public Works: Public Works Director Page asked if he could schedule Timberline for the work that needs done at the lagoon. The Mayor told him to go ahead and get it scheduled. He has talked with Shae Johnson about the gates to the sewer lagoon and if the town purchases 2-16ft gate he will install them. Page was told to go ahead and pay for the gates at Shively and Johnson can haul them back when he picks up the remainder of their gates. Page said he also talked to Johnson about a possible pipe and rail fence on the east side of the sewer lagoon to replace the lay down fence. Town would pay for materials and Page would help with the construction of the fence. He estimated \$2K in materials. He said he will visit more with Johnson about the project. Page has been doing repairs to the museum, reconfiguring plumbing, purchased an on demand hot water heater, overhauling one of the bathrooms into storage, measuring and ordering material to rebuild the back deck and front hand rail. Page will be working on the sprinkler system in the park next week. He told the Council he moved the old sickle from the park to the museum. He plans on placing mosquito briquettes this week. The trash truck door is still sprung and he plans on calling Floyds to talk about a solution to fixing it. The new lawn mower blades are on order and should be in next Monday. He plans on helping Lonnie Briggs with cemetery cleanup.

HCJPB: Mayor Irene attended two meetings in Medicine Bow. He was asked about the way the landfill will be run after the transfer station is in place. He will present a detailed outline of how the plan was envisioned to operate. The Board sent the 3<sup>rd</sup> reading of their FY 2019-20 Budget for approval. The budget is in New Business later in the agenda. The engineers need to decide how many more loads of trash the landfill can take from Saratoga for fill.

Park Board: Sheri Johnson, Park Board Member told the Council the Park Board had their first meeting of the season. They would like the piece of antique farm equipment moved from the park. They plan to take down the white fence and use it to fence off the parking lot area. They plan to gravel the old volleyball court for a park area. The cost of gravel is estimated at \$3,100. June 1<sup>st</sup> they are having a park cleanup day with plans to stain the pavilion and tables. They are looking for volunteers to help with the projects. The posts need replaced that support the bird house wall in the back of the park. July 16<sup>th</sup> at 6:30 is the Ice Cream Social. Although the Board doesn't want to sponsor the Labor Day Celebration they are happy to help with kid's games and the dinnerware. Committees will need to be formed to get the plans off the ground that could include a parade, the picnic, horseshoe tournament, dance etc. People and input are needed for ideas and enough volunteers to execute a celebration. It is something that takes planning and it will soon be 3 month and its here. Erin and Chase Kennedy are taking care of the mowing and weed eating again this season and Megan Jones will be taking care of the restrooms and trash.

Cemetery Board: Mowers need ready for the cemetery cleanup prior to Memorial Day.

Museum Board: The town received copies of the Board's minutes for the last few months. They included discussion on a shortfall with their grant, resignation of Director Kelsey Domnitz, advertising for a new Director, extension of Bill Jones term till a replacement can be found, Directors position given to Angie Hobbs, moving the museum to the old library building, resignation of Board Member Dawn Kenneda, looking for replacement Board members and miscellaneous items. Director Hobbs said the move was complete the museum would open for the summer on May 27<sup>th</sup> with a pancake in the park breakfast sponsored by the museum from 9-11AM. Director Hobbs noted she had incredible help during the revamping of the building and moving the museum items to their new home.

CCVC: No Report

CCCOG: Mayor Irene reiterated that the 6<sup>th</sup> Penny Tax had passed. And that the tax won't start until October. The gas project is probably slated for the summer. The next meeting is May 15<sup>th</sup>, dinner at 6:00PM, meeting at 6:30PM at the PVCC in Saratoga.

LEPC: No one has attended.

Pat Eastman asked about the Flood Plain Meeting in Saratoga on Tuesday. The town has been waiting to hear back from FEMA on their new flood plain maps but this meeting appears to only cover preparedness in the event of a flood. He said he would not be going if our questions couldn't be addressed.

**TREASURER'S REPORT:** **Cm. Hobbs made a motion to approve the April Treasurer Report as presented;** Cm. Kennedy seconded; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

**BILLS TO BE PAID:** **Cm. Hobbs made a motion to ratify and pay the bills from April 9, 2019 through May 13, 2019 in the amount of \$48,337.11;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

**CORRESPONDENCE:** Dawn Kenneda, Carbon County Economic Development Corp., Ferguson, Hudson Insurance Co.

**OLD BUSINESS:**

2<sup>nd</sup> Reading of the FY 2019-20 Budget: Treasurer Crane told the Council that the budget reflects the changes made at the budget workshop and that she made changes to the landfill fees revenue and expense to balance taking the expense from the repair and maintenance line item. Another change was adding \$4,000 to 410.032 Engineering from 432.010 Public Works Miscellaneous to cover the 2019 Street Improvement Study. The changes did not affect the bottom line of the proposed budget. **Cm Kennedy made a motion to accept on 2<sup>nd</sup> Reading the FY 2019-20 Budget with changes;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Absent, motion carries.

WLC-Boundary and Utility Survey: PW Director Page said that they have located close to 95% of the utilities.

Wind and Transmission Update: No Update

**NEW BUSINESS:**

Advertisement and Appointment for the Museum Board: After speaking with Bill Jones he has asked to be reappointed to the Museum Board. Mayor Irene reappointed Bill Jones to the museum board for a term of 3 years. After checking the Museum by-laws the Board must have at least 3 members with the possibility of more being appointed. The town will be advertising for people interested in filling the seat Dawn Kenneda holds and if there is interest more seats could be requested on the Board.

Review and Approval HCJPB FY 2019-20 Budget: After a discussion on the HCJP Budget **Cm. Kennedy motioned to approve the HCJPB FY 2019-20 Budget;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Nay, Mayor Irene Nay, Cm. Jones Absent, Cm. Kennedy Nay, Cm. Mustard Absent, motion fails. Mayor Irene said he would ask they rework their numbers and present again.

Town Clean Up Day: With the availability of a date and volunteers for the town cleanup day and the continued use of the trash trailer and Fire Department burn pit the Council decided to fore go the cleanup day this year.

EXECUTIVE SESSION: None needed

AJOURNMENT: There being no further business to come before the Council, **Cm. Hobbs motioned to adjourn at 8:37 PM;** Cm. Kennedy seconded the motion; all council Members present voting Aye none Opposed

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CLERK

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MAYOR