

**TOWN OF ELK MOUNTAIN
REGULAR COUNCIL MEETING
Thursday, December 15, 2022, 6:30PM TOWN HALL COMPLEX**

Meeting called to order: Mayor Irene called the meeting to order at 6:35 PM. Pledge Recited.

Roll Call: Present at Roll Call:

Cm. Angie Hobbs

Cm. Joe Neel

Mayor Morgan Irene

Cm. Craig Mustard

Also present: Linda Crane, Clerk/Treasurer; Heidi Hess, Deputy Clerk/Treasurer; and Will Redmond, The Public Works Director. Guests Present: Evette Eastman, Ken Casner, and Councilman Elect, Wade Nelson.

Approval of Agenda: Cm. Craig Mustard made a motion to approve the amended agenda. Cm. Neel seconded the motion; Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm Kennedy Absent, Cm. Mustard Aye motion carries.

Approve Minutes: Cm. Hobbs made a motion to approve the Regular meeting minutes of October 17, 2022, and the Regular meeting minutes of November 14, 2022; Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye motion carries.

Citizens and Guests Participation: No guest participation.

Reports:

Fire Department: Cm. Neel, who is also a member of the Elk Mountain Volunteer Fire Department, reported that Gun Raffle tickets are still available for purchase. It was also reported that the Annual Chili Cook-Off will be held at the Elk Mountain Fire Hall Saturday, December 31, 2022, at 5:30 PM.

SCWEMS: Mayor Irene presented the SCWEMS report to the council. Mayor Irene reported that SCWEMS has been granted approval to build an ambulance barn in Hanna. On October 31st, 2022, SCWEMS received a notice from the Wyoming Hospital Association. The notice stated SCWEMS was eligible to receive sustainability funds, in the amount of \$154,179.00. The intent of the funds is to provide direct payments to current EMS staff and to enhance recruitment efforts via sign on bonuses. The sustainability funds may not be used for any other purpose, including payroll taxes and training. The funds must be spent by December 31, 2022. SCWEMS anticipates returning over \$40,000.00 back to the State.

Public Works: Will Redmond, The Public Works Director presented the report to the council. Will reported that the equipment is running well, and the skid steer is scheduled for an oil change. The chlorine line at water plant is getting air in it. The parts for the chlorine line have been ordered. Will thinks the injection quill is too short. Will reported that the town Christmas lights were put up with the help of many residents. Will hopes to purchase some more Christmas decorations for the next year to replace some of the broken decorations. Will is continuing to clean around the cold storage building. Will has moved the trash trailer so the ramp can stay down to allow the residents better access to load their items into the trash trailer. Will is still waiting on a couple more quotes for the generator for the fire hall.

HCJPB: No meeting. The meetings are semi-annual.

Park Board: No Report.

Cemetery Board: Brett Larson, who was unable to attend the council meeting, had prepared a report for the council. The Cemetery Board met on November 30, 2022. The new Cemetery Board now consists of Craig Jones, Niles Larson, Councilman Elect Wade Nelson, and Brett Larson. At the first meeting of the Cemetery Board, Brett Larson was unanimously voted in as the new Cemetery Board Director. The board discussed a wide variety of topics such as the current cemetery budget and ways to bring in some revenue for the cemetery board. Many ideas were discussed to help improve the cemetery, such as new/dirt gravel for the roads inside the cemetery, section signage inside the cemetery, and possibly getting the water system going. While these ideas are all productive and good the board decided these were not pressing matters. The board did decide that the most pressing matter was the need for an updated cemetery map. The board voted to retain the services of a surveyor to plot and draw the new map for the cemetery. Linda Crane added that she had spoken to David Hammond about surveying the cemetery. David Hammond will put together a bid, for the cemetery boards consideration.

Museum Board: No Report.

CCVC: No Report.

CCOG: Mayor Irene reported to the council that the last CCOG meeting was held in Rawlins. Lenny Lemann presented a request to hire a Deputy Emergency Planner. The council requested a presentation from Lenny with plans to financially support a Deputy Emergency Planner.

LEPC: No Report.

CCEDC: No Report. The CCEDC is working on affordable housing in Saratoga.

Treasurer's Report: **Cm. Hobbs made a motion to approve the October 2022 Treasurer's Report.** Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, and Cm. Mustard Aye motion carries.

Cm. Neel made a motion to approve the November 2022 Treasurer's Report. Cm. Mustard seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, and Cm. Mustard Aye motion carries.

Bills to be Ratified and Paid:

Cm. Hobbs made a motion to approve the October 18, 2022, through November 14, 2022, Bills to be Ratified and Paid in the amount of \$22,813.77. Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, and Cm. Mustard Aye motion carries.

Cm. Hobbs made a motion to approve the November 15, 2022, through December 15, 2022, Bills to be Ratified and Paid in the amount of \$22,150.33. Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, and Cm Mustard Aye motion carries.

Wind Impact Report: The updated November and December Wind Impact reports were presented to the council. The newest additions to the Wind Impact report, were the receipt of funds from Gateway South. The Town of Elk Mountain has received \$30,769.25 from Gateway South to date.

Correspondence: Letters from Wyoming Department of Transportation and Bank of Commerce. Various emails and minutes that have been forwarded.

Old Business:

APPROVING ORDINANCE NO. 22-07; DESIGNATING 304 OAK STREET ADDRESS ON SECOND READING: Cm. Hobbs made a motion to approve Ordinance No. 22-07, Designating 304 Oak Street on the second reading. Cm. Mustard seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, and Cm. Mustard Aye motion carries.

Natural Gas Update: Nothing new to report.

New Business:

Procedure to Vacate Abandoned Alleys: The procedure to vacate abandoned alleys was presented to the council. The Council requested more information be provided.

WAM Winter Workshop – The Wyoming Association of Municipalities Winter Workshop will be held January 25-27, 2023. Councilman Elect Wade Nelson is planning to attend.

Cm. Neel made a motion to remove Clerk/Treasurer, Linda Crane, and Cm. Bryson Kennedy from the Rawlins National Bank Checking Accounts and the WyoStar Account on January 1st, 2023. Cm. Mustard seconded the motion. Council Poll Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye motion carries.

Cm. Hobbs made a motion to add Councilman Elect Wade Nelson and Clerk/Treasurer Heidi Hess to the Rawlins National Bank Checking Accounts and the WyoStar Account on January 1st, 2023. Cm Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye motion carries.

Oath of Office: The Oath of office for Mayor Irene, Cm. Elect Wade Nelson, Cm. Craig Mustard, Cm. Joe Neel, and Heidi Hess, Clerk/Treasurer, will take place at the beginning of the January 9, 2023, Council Meeting.

EMERGENCY ORDINANCE 22-10. AN EMERGENCY ORDINANCE AMENDING CHAPTER 1, SECTIONS 10-1-5, 10-1-14, AND 10-1-15, AND 10-1-17 REGARDING WATER REGULATIONS INCONSISTENCES NOT PREVIOUSLY CHANGED BY ORDINANCE FOR THE TOWN OF ELK MOUNTAIN, WYOMING. Cm. Hobbs made a motion to approve Emergency Ordinance chapter 1, Sections 10-1-5, 10-1-14, and 10-1-15, and 10-1-17 regarding water regulations inconsistencies not previously changed by ordinance for the town of Elk Mountain, Wyoming. Cm. Neel seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye motion carries.

RESOLUTION NO, 22-11-14; DESIGNATING RAWLINS NATIONAL BANK AS THE DEPOSITORY FOR DEPOSITING OF PUBLIC FUNDS FOR THE TOWN OF ELK MOUNTAIN, WYOMING. Cm. Hobbs made a motion to approve Resolution No. 22-11-14 designating Rawlins National Bank as the depository for depositing of public funds for the Town of Elk Mountain, Wyoming. Cm. Mustard seconded the motion. Council Poll: Cm. Hobbs Aye, Cm. Neel Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye motion carries.

ROCK CREEK I AND ROCK CREEK II TRANSMISSION PROJECT. The Conditional Use Permit Request for Rock Creek I and Rock Creek II were received by The Carbon County Planning and Development Department. Any comments are due into the Planning and Development office before December 20, 2022.

Executive Session:

Enter Executive Session: Cm. Mustard made a motion to enter into Executive Session for reasons of personnel issues, matters concerning litigation or proposed litigation to which we are or may be party, or information classified as confidential by law at 7:38 PM. Cm. Hobbs seconded the motion.

Exit Executive Session: Cm. Mustard made a motion to exit Executive Session at 7:46 PM. Cm. Neel seconded the motion.

Approval of minutes: Cm. Hobbs made a motion to approve and seal minutes of Executive Session. Cm. Neel seconded the motion. No Action Taken.

Adjournment: With no further business to come before the Council Cm. Hobbs made a motion to adjourn the meeting at 7:50 PM; Cm. Neel seconded the motion; all in favor none oppose.

Clerk

Mayor