

OFFICIAL RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL
MONDAY, JULY 13, 2020 IN THE TOWN HALL COMPLEX

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30PM. Pledge of Allegiance was recited.

ROLL CALL: Council Members present at roll call:

Cm. Angie Hobbs

Cm. Cody Jones

Cm. Craig Mustard

Absent: Cm. Bryson Kennedy

Also Present: Linda Crane, Clerk/Treasurer, John Page, Water Superintendent and Public Works

CITIZEN/VISITORS: Aaron Spenny, Gabrianna Ruskowski, Tim Morton, WyDot, Scott White, F.S. White Enterprise LLC, & Jon Nelson, North Fork Engineering.

APPROVE AGENDA: **Cm. Mustard motioned to approve the agenda;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

APPROVE MINUTES: **Cm. Jones made a motion to approve the June 8, 2020 Regular Meeting Minutes;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

CITIZEN ADDRESSING THE COUNCIL: Aaron Spenny addressed the Council about the I-80 Water Agreement and the Highway 72 Overlay Projects. Spenny is asking for a larger quantity of water for the projects. He told the Council that the rental on the back-flow meter would be a contract between the town and the contractor. Spenny ask which proposal the Council would like to go with on the ARS Paving Project. After a discussion with Jon Nelson the town's engineer on the project, WyDot and the Council **Cm. Jones made a motion to accept the ESTIMATE OF PROBABLE PROJECT COST PROCUREMENT SHARED BETWEEN WYDOT AND ELK MOUNTAIN;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries. The paving project is tentatively scheduled for 2023.

Scott White presented the Council with a proposal for the remodel of the Senior Center dining room. The bid included the removal of paneling, suspended ceiling, and carpet. Adding insulation to the ceiling and walls, hanging drywall, and installing new lighting and additional outlets. Installation of a new window and framing an interior space for storage and an office and new carpet. On a separate bid the town hall will be replacing the carpet. With the center being closed to the public with the COVID restrictions it was thought to be a good time to renovate the space. The kitchen will remain functional serving curbside and barriered off from the dining room. White said he could start the first part of August and have an estimated 4 week turn around. There was discussion of how this would be paid for and decided it would come from savings. **Cm. Hobbs made a motion to accept the first bid in the amount of \$34,928 for the Center remodel and seconded bid for \$1,820 to replace the Town Hall carpet;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

REPORTS: Fire Dept: No report. The Fire Department was on a call during the meeting.

SCWEMS: No Report

Water Dept.: Superintendent Page reported that the tank divers are supposed to be here the last week in July. Timberline has completed the upgrades to the motor controllers and the SCADA system at the lagoon and rewrote the programming for the water plant. The Solar Bee arrived and will be installed this week in the west tank. The EPA survey for the water tanks hasn't been scheduled yet. The water usage is high but normal for this time of year. Work continues reorganizing the water building. Page said he had some training with Garrett Irene on the back up water and sewer position. He will work with Garrett to develop after hours call procedures.

Zoning: Page told the Council Doug Boyd. WLC sent a revised copy of the zoning ordinance and some initial maps. The Mayor and Page will go over the revised copies and make a presentation to the Council before the ordinance goes to 1st reading and comment period.

Public Works: Public Works Director Page told the Council he would like to thank Tammy Page, Steve Bonner, Bob Meyer, Morgan Irene, and Linda Crane for their help at the annual town cleanup day. Fogging for mosquitoes is continuing weather permitting. He received the new pellet backpack and has put out the pellets and more briquets. Page asked the Council if he could purchase some fencing materials to fence between the 2nd and 3rd cells at the sewer lagoon. The consensus was yes, and the funds would come from impact funds-infrastructure. He reported the speed radar signs should be here this week. Page handed out a flyer on a new trash trailer he researched. It is a dump trailer hybrid, 7'x20' with a front utility deck and a dump style box on back. The Mayor said they could discuss this in the HCJPB report. The Council approved Page to develop a procedure manual for public works for the day to day operations. At previous meetings, the need for an asphalt saw, jack hammer and an AML Pro for doing utility locates have been discussed. Page was directed to purchase the saw and hammer with impact funds. The AML Pro needs a rep to do an onsite demonstration prior to purchasing it.

HCJPB: The JPB passed their budget on 3rd reading using the numbers from their previous year's budget. The Mayor explained that there were no line items included in this budget for various liabilities of the landfill. The Mayor informed the JPB that Elk Mountain Town Council would probably not accept this version of their budget. **Cm. Jones made a motion to approve the HCJPB FY 20-2021 Budget using last year's budget figures;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Nay, Mayor Irene Nay, Cm. Jones Nay, Cm. Kennedy Absent, Cm. Mustard Nay, motion fails. After discussion with the JPB, Town Mayors and the WDEQ a proposal has been recommended that each community provide their own garbage service and personnel this would cut costs drastically and allow communities to set their own rates. The Board would just be responsible for well monitoring and quarterly reporting. In support of this proposal **Cm. Jones made a motion to accept a proposal for each community to run their own service;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries. With the savings in this proposal a portion of the closure money could be used to purchase Hanna and Medicine Bow new trash trucks and a new trash trailer for Elk Mountain.

Park Board: The Park Board will be purchasing roller sunshades for some sections of the pavilion. The Board did not want to purchase sunshades for the playground equipment. They have hired someone to weed and water the flower beds and the weeds were removed from the fenced area next to the pavilion. The Ice Cream Social has been canceled due to the Covid-19 guidelines. The Mayor asked that we research some new playground equipment for the smaller children. There is some impact money set aside for recreation. We will put a proposal together to present to the Park Board.

Cemetery Board: Cemetery Board received a donation to purchase new flag poles and hardware.

Museum Board: Director Hobbs told the Council the museum opened the 12th. She thanked John for installing the new vanity and fixing the outdoor hydrant. Page has the new exterior lights to install. The Council discussed if we should start planning a Labor Day celebration. It was decided to move forward with planning and if it is not possible it is easier to scape plans than hurry to put something together last minute. The museum is selling t-shirts as a fundraiser. The museum needs the ability to take debit/credit cards transactions, so a checking account is needed to attach these transactions too. **Cm. Jones made a motion to open an additional checking account using the towns EIN in the name of The Elk Mountain Museum;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Abstain, Cm. Jones Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries. Mayor Irene, Treasurer Crane and Director Hobbs will be signors on this account. Hobbs reported that the grant paperwork for reimbursement are in for the CCVC and CCSD#2 Rec Bd Grants. And that we had been awarded the 2 grants for the coming FY 20-21.

CCVC: Crane sent out the minutes from the CCVC meetings.

CCCOG: The next meeting is in Baggs Wednesday, July 15th. The Council will meet the new Carbon County Emergency Manager and hold election of officers. They will also work on a resolution pertaining to meeting schedules.

LEPC: No report

TREASURER'S REPORT: Cm. Hobbs motioned to approve the Treasurers Report for June as presented; Cm. Mustard second the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

BILLS TO BE PAID: Cm. Jones motioned to ratify and pay the bills from June 9th through July 13th in the amount of \$52,939.37; Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

Wind Impact Sheet was in packets showing income and expense through June. Treasurer Crane told the Council she is still working on getting the numbers in the final budget ordinance.

CORRESPONDENCE: Carbon County Planning and Development, WAM Energy Lease Program, WWC-DWSRF Funding, Wyoming Retirement System, Marathon Pipeline, LLC, HEM

OLD BUSINESS:

WyDot Request for Vector Truck Service-Item remained tabled

Museum District Discussion: The Council did not make comment on the second round of discussions for the proposed Saratoga-Ryan Park Museum District. The Commissioners made adjustments to the boundaries that the new District would encompass.

Habel Land Exchange-Item remained tabled

2019 SPT Update-Letter of Distribution: Jon Nelson attended the last SPT meeting and was asked to give comments from the meeting. He said the Council had gotten together and talked about various options. One thought was to rate the county only and leave the rest of the community's projects unrated this could realize a lower interest rate on bonds. Because Elk Mountain is not bonding at this time we are not included in the process right now. We will bond at a later date. The bond closing is expected to be the 1st or 2nd of August and the County and municipalities will have to get meetings together within 24 hours to approve the transaction. The SPT has collected about \$3.5M in tax dollars since Oct. The Council would like to get some of that money out to the projects that have started. It was decided that they would place \$2M in reserves and distribute \$1.5M. They decided to distribute proportionately to all the entities. Elk Mountain will receive \$82,167.68 to use for project related things such as consulting fees, engineering fee, etc. **Cm. Hobbs made a motion to have the Mayor sign the Letter of Distribution for the SPT**; Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

2nd Reading ORDINANCE 14-10-13-AMENDED; AN ORDINANCE AMENDING THE ADOPTION OF THE CREATION OF THE TOWN OF ELK MOUNTAIN MUSEUM BOARD AND BY-LAWS: With no comments or changes made to Ordinance 14-10-13-Amended, Cm. Jones made a motion to pass on 2nd Reading ORDINANCE 14-10-13-AMENDED; AN ORDINANCE AMENDING THE ADOPTION OF THE CREATION OF THE TOWN OF ELK MOUNTAIN MUSEUM BOARD AND BY-LAWS; Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Abstain, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

FEMA Maps and Zoom Meeting: The office received notice that the FEMA Flood Maps will be mailed on July 16th there has been a delay in this process since FEMA is under Covid-19 restrictions to do business. They are planning to host virtual meeting via Zoom. A CCO meeting is scheduled for August 12th, and Open Houses in Saratoga Sept. 14, Baggs Sept. 15 and Med Bow/Elk Mtn Sept. 16th.

NEW BUSINESS:

HEM Sports Calendar Advertising: Cm. Jones made a motion to send \$50 toward advertising on the HEM Sports Calendar; Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Absent, Cm. Mustard Aye, motion carries.

Gateway South Transmission Line-Request for Conditional Use Permit: The town received notice that Gateway South has requested a conditional use permit. To make comment on the permit the county must receive them by July 17th. The Council decided to not make comment at this time.

The Council had a conversation on how to move forward on an unpaid bill.

EXECUTIVE SESSION:

None needed

AJOURNMENT: There being no further business to come before the Council, Cm Hobbs motioned to adjourn at 9:10PM; Cm. Jones seconded the motion; all council Members present voting Aye none Opposed.

CLERK

MAYOR