

**OFFICAL RECORD OF PROCEEDINGS**  
**REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL**  
**MONDAY, FEBRUARY 10, 2020 IN THE TOWN HALL COMPLEX**

**CALL TO ORDER:** Mayor Irene called the meeting to order at 6:30PM. Pledge of Allegiance was recited.

**ROLL CALL:** Council Members present at roll call:

Cm. Angie Hobbs

Cm. Bryson Kennedy

Cm. Craig Mustard

Absent-Cm. Cody Jones

Also Present: Linda Crane, Clerk/Treasurer, John Page, Water Superintendent and Public Works, Pat Eastman, Sewer Department, Bob Meyer, Fire Department, Ken Campbell, HCJPB Representative

**CITIZEN/VISITORS:** None

**APPROVE AGENDA:** **Cm. Kennedy motioned to approve the agenda as amended;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard, motion carries.

**APPROVE MINUTES:** **Cm. Hobbs made a motion to approve the January 13, 2020 Regular Meeting Minutes;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard, motion carries.

**CITIZEN ADDRESSING THE COUNCIL:** No one addressed the Council

**REPORTS:** Fire Dept: Assistant Chief Meyer gave the Council hardcopies of the unofficial January 6<sup>th</sup> department meeting minutes. The Department had 15 pages in January. They held their first Gun Raffle drawing and Linda Crane was winner of the Marlin Rifle. The Mayor attended the January meeting. Week of February 17<sup>th</sup> there will be someone here to certify mask and compressors. With snow pack high it was discussed to revisit the Flood Plan for town. There will be election officers in March. The Mayor asked if Bob would like to have help with the town and fire website. He said he would appreciate the help since he has taken on more duties at the station.

SCWEMS: Nothing to report.

Water Dept.: Superintendent Page told the Council that the chlorine monitor is back online. Page is looking into a monitor that would replace the reagent system. There will be an EPA Sanitary Survey this summer, the last one was 2015. He found a company in Ft. Collins that will deliver chlorine with a savings of \$250 an order. We are using the laboratory in Laramie for the monthly water testing. Page is working on the paperwork for the Annual Consumers Confident Report.

Zoning: The Mayor will review the zoning code recommendations with Page that WLC put together.

Public Works: Public Works Director Page told the Council that the new pickup has been picked up from Laramie GM. He has two quotes on the snow plow attachment; one from Casper and one from Laramie. The Laramie quote was lower so he will go with that bid. Page asked the opinion of the Council on installing a weather station. It would allow residence to find the current local conditions on the internet. The station and hub would cost \$500 and the funds to purchase would come from impact funds. Page would install the unit. Page has the notice to bid ready for the compact track loader. The Council discussed the attachments included in the package and made some changes. The notice goes to publication on the 15<sup>th</sup> and 19<sup>th</sup> with a bid opening on March 5<sup>th</sup>, 11:00AM at the town hall.

HCJPB: Representative Campbell told the Council the February meeting was canceled and rescheduled for February 13<sup>th</sup> at Elk Mountain. The JPB received their new trash truck they are working out the bugs and getting the truck licensed and covered by insurance. They still have to go out to bid for new dumpsters.

Park Board: No Report

Cemetery Board: No Report

Museum Board: Museum Director Hobbs told the Council she had 0 visitors this month she attributed it to the bad weather over the weekend. She told the Council that the advertising grant had been submitted to the CCVC for the next FY. Hobbs has the new museum website ready to go live. With the change in ownership of the hotel she said that R.V. Bailey took back his collection of pictures displayed at the hotel. He shared with the museum a few duplicates from the collection. There was discussion on the building that would be placed behind the museum. The Council wasn't in favor of trying to put a building in the confined space. The discussion was continued with brainstorming on how to best use the town's real estate. Suggestions were to place the needed building on the lot next to the senior center then move the museum to the center location. That would then move the senior center to the museum and a commercial kitchen would be added to the existing building. Town Hall would stay at its current location.

CCVC: The town received their monthly meeting minutes and passed on to the Council. Elk Mountain will host the monthly meeting at the Fire Hall on February 19<sup>th</sup>.

CCCOG: Mayor Irene attended the meeting. The Council of Governments discussed ideas on how they could help with the Fire Departments, EMS and dispatch in the county. They discussed going back to their communities to try and get input on how to fix some of the situations with these departments.

LEPC: Bob Meyer plans to attend the February 12<sup>th</sup> meeting at Fire Station #2 in Rawlins. Their agenda includes funding opportunities, status of THIRA, and EOP. The Mayor said he was unable to attend.

**TREASURER'S REPORT: Cm. Hobbs make a motion to approve the January 2020 Treasurers Reports;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries. Crane had printouts on the updated impact funds received and expended.

**BILLS TO BE PAID: Cm. Kennedy made a motion to ratify and pay the bills from January 14, 2020 through February 10, 2020 in the amount of \$57,154.71;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs, Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

**CORRESPONDENCE:** WDEQ, Aaron Spenny, WyDot Engineering, Barbara Bonds, SPT

#### **OLD BUSINESS:**

WyDot Water Use Agreement Project I8004269, I800466 & I804271: The Town received and reviewed the water agreement. Crane had requested at the Council suggestion to ask for a flow meter and back flow valve to be included as part of the agreement. Page spoke with Spenny about the requested equipment and he is also looking into the meter and valve requested with town vendors. He received a list of project and their tentative start dates from Spenny. This agreement will take in interstate milling in 2021 and milling and construction on a 3<sup>rd</sup> lane on Halleck. The agreements are for a 2 year period so the town will need to enter into a new agreement for milling Highway 72 in 2023 and any other projects in the area.

SPT Update-Natural Gas: The Mayor received information from Barbara Bonds on the question concerning the Specific Purpose Tax Project for Elk Mountain. Checking state statute there would be no problem entering into a contract for the operation and maintenance of the system but to build with public money for ownership by a gas company would be a violation of the constitutional prohibition against the lending of the credit of a governmental entity. Also for the purposes of financing the ownership of the system needs to remain in the hands of Elk Mountain during the term of the financing unless it would be possible to not finance the system but pay for it up front with the tax monies. If financed the town could sell the system to a gas company when the bonds are repaid. The Council needs to research the options put out there.

Crane told the Council that Aaron Spenny and Jon Nelson, Northfork Engineering plan to attend the March meeting for an update on the road project in town.

#### **NEW BUSINESS:**

Vac Truck: The Town of Hanna has donated a 1979 Ford Sewer Truck to the town. **Cm. Kennedy motioned to accept the donation of the truck and pay the Donation Agreement, Release and Waiver of Liability and Indemnification Agreement for Receipt of Donated Equipment processing fee;** Cm. Mustard seconded motion; Council Poll; Cm. Hobbs, Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

Mayor Irene asked Cm. Hobbs if she would like to take over the town webpage from Bob Meyer to help lessen some of the duties he has had to take on. She accepted working on the webpages design and maintenance.

**EXECUTIVE SESSION:**

Entered into Executive Session: **Cm. Hobbs made a motion to enter into Executive Session for matters of personnel at 7:55PM;** Cm. Kennedy seconded the motion. Motion carried.

Exit Executive Session: **Cm. Hobbs made a motion to exit Executive Session at 8:00PM;** Cm. Mustard seconded motion. Motion carried

**Cm. Kennedy motioned to approve the minutes of the Executive Session;** Cm. Mustard seconded the motion. Motion carried.

Action Taken: **Cm. Hobbs made a motion to raise Clerk/Treasurer Crane wage a \$1.00 an hour;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs, Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

Crane thanked the Council for the increase.

**AJOURNMENT:** There being no further business to come before the Council, **Cm. Hobbs motioned to adjourn at 8:00PM;** Cm. Mustard seconded the motion; all council Members present voting Aye none Opposed.

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CLERK

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MAYOR