

**OFFICIAL RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL
MONDAY, FEBRUARY 8, 2021 IN THE TOWN HALL COMPLEX**

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30PM. Pledge of Allegiance was recited.

ROLL CALL: Council Members present at roll call:

Cm. Angie Hobbs
Cm. Tammy Page
Absent Cm. Bryson Kennedy
Absent Cm. Craig Mustard

Also, Present: Linda Crane, Clerk/Treasurer, John Page, Water Superintendent and Public Works

CITIZEN/VISITORS: Doug Boyd, WLC, Lenny Layman, Emergency Management Coordinator, Kassey Westring, Northfork Engineering, Russ McCain, **?? McCain**, Sherriff Archie Roybal, Marvin Roggow

APPROVE AGENDA: Cm. Hobbs motioned to approve the agenda; Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries.

APPROVE MINUTES: Cm. Hobbs made a motion to approve the January 11, 2021 Regular Meeting Minutes; Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries.

CITIZEN ADDRESSING THE COUNCIL: Doug Boyd, WLC Engineering addressed Council with a report of the Zoning Ordinance and the Town Boundary Project. He brought the newly updated Zoning Ordinance and Proposed Zoning Districts Map. The Mayor said that the changes would need to go to the residents for a formal public meeting and comments. The Mayor asked about the utility mapping. Boyd said they had put it together as close as possible and that the existing "As Built's" were way off. He asked the Council if he could send the final bill and the Mayor told him to go ahead with billing. PW Director Page told him the Council would like him to share the information he has put together with the County on the boundary mapping.

Lenny Layman, Emergency Management Coordinator introduced himself to the Council and talked about the Emergency Management Mission and Core Capabilities. He has an office in Rawlins and a home office in Encampment. His job included writing comprehensive emergency plans and coordination. He wanted to make the Council and community aware of the new AlertSense. Code Red is no longer in the county it has been replaced with AlertSense. The program is lower priced with more functionality and IPAWS compliant. Mr. Layman introduced Sherriff Roybal who talked about the option that the program has. He said the dispatchers are being trained on AlertSense. Layman said there should be a mass mailer sent to everyone in the county shortly. This program is of no cost to the resident.

Kassey Westring with Northfork asked the Council to sign the Notice of Award to STC for the Street Project. **Cm. Hobbs made a motion to sign the Notice of Award to STC;** Cm. Page seconded motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries. The Mayor requested that the town attorney review the contract.

The Mayor asked if anyone else would like to address the Council. Russ McCain, with the new area wrecker service asked for consideration of running town water to the building at the 402 Exit. There was a discussion on some of the logistics; where a meter would be placed, responsibility of water lines and landowner or county access.

REPORTS:

Fire Dept: The bid opening for the Side by Side was at 3:00PM at the townhall on February 8, 2021. The Fire Department received a bid from Borderline Power Sports for a 2021 Polaris Ranger XP 1000 North Star for \$27,074.91 and a 2021 Can Am Defender Limited H-D-10 for \$28,891.89. The Mayor said he would take these bids to the Fire Department meeting and let them decide which one to purchase. The Mayor asked Page if he would research a generator for the fire hall.

SCWEMS: Mayor Irene reported that the Encampment ambulance has finally been repaired. They used COVID-19 funds to pay for the engine replacement. They are doing interviews for the south end station manager. Board is in discussion of paid full-time employees to cover the areas of service.

Public Works: Director Page updated the Council on the COVID-19 testing. The town has received \$14,800 to date for doing the testing and the test is showing a decline in cases in town. Page handed out a snow removal policy to the Council. He is 2/3 done with the dumpster distribution and has more to put together. He has so far given away 15 of the old dumpsters. He has started on the Consumers Confidence Report it will be posted on the town website and in the Post Office and Town Hall when finished. The town weather station recorded a 65-mph gust over the past weekend. Both the water and sewer facilities are doing fine with a minor glitch at the sewer lagoons due to power fluctuations. Page received his commercial applicator license and is looking into adding a "rodent" endorsement. The license will require 24 CEU's to renew so he will need to take a class in the future. The trash truck may need new tires soon, they are the original tires when the truck was purchased in 2013. Page proposed funding to pay for tires from the COVID Wastewater testing as these funds are unanticipated revenue for public works.

HCJPB: The Board will meet in Elk Mountain on February 11th.

Museum Board: Director Hobbs said the museum submitted two grant requests to the CCSD#2 Recreation Board for operating expense and construction of the donated building.

CCVC: Crane sent out the minutes from the CCVC meetings.

CCCOG: Mayor Irene told the Council that Stacey Crimmins is doing grant writing and gave her presentation and fee structure to the Council.

LEPC: Next meeting Wednesday.

Treasurer Report: **Cm. Page made a motion to approve the January Treasurers Report as presented;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries.

Bills to Ratify and Paid: **Cm. Page made a motion to pay the bills from January 12, 2021 thru February 8, 2021 in the amount of \$28,977.25;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries.

Sign Checking Account Paperwork: Mayor Irene, Cm. Hobbs and Cm. Page have signed the change to the RNB checking account. Crane said she still needed Cm. Kennedy and Mustard's signatures.

WIND IMPACT REPORT: Crane told the Council she didn't have the report ready at meeting time.

CORRESPONDENCE: Aaron Spenny, WyDot, HUB Insurance, Department of Revenue, County Bar Association.

Crane told the Council Aaron Spenny had requested a letter to Ralph Tarango letting him know we have opted out of the WYO 72 Overlay Project. She said she had sent it and copied Spenny. HUB Insurance brought the pre-renewal policy to go over and said that the quotes will be compatible to last year. The County Bar Association sent a list of the Carbon County Bar Association Attorney Referral List. Crane has it posted in the town office and at the Post Office for informational purposes.

OLD BUSINESS:

Habel Land Exchange-TABLED: Item was left on the Table.

2019 SPT Update- The Mayor received information from Southern Star that needed corrected. Steve Shutte addressed the problem for our request for Average Winter Quantity Amounts on the first set of parameters for Southern Star. Mayor Irene received a contract proposal that Shutte is looking over.

WyDot Cooperative Agreement Between Wyoming Department of Transportation and the Town of Elk Mountain: Cm. Hobbs motioned to take the agreement off the table and opted out of the WYO 72 Overlay Project; Cm. Page seconded motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries.

Gateway South Transmission Line-Update: The Carbon County Commissioner voted to approve the permit for the Gateway South Transmission Line.

NEW BUSINESS:

CCSD#2 Recreation Board Opening: The Board is looking for someone to serve on the Board. They meet the second Monday of every month. Meeting rotate between towns in the district.

Consideration on Variance at 110 Alder Street: Crane explained that in the variance process a hearing date needs set, the variance request needs posted, and public comment is accepted either written or at the public meeting. The Council then approves or disapproves the request for the variance. **Cm. Page made a motion to set a hearing date for the variance;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Page Aye, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Absent, motion carries.

Fire Chief Brian O'Connor joined the meeting at 8:00PM. He was given the bid results and a copy of the Danko paperwork. He told the Council that the 2003 International is in Snyder, NE to start the retrofit. O'Connor thanked Page for all the help with the bid for the Side by Side.

EXECUTIVE SESSION: None needed

AJOURNMENT: There being no further business to come before the Council, **Cm Hobbs motioned to adjourn at 8:16 PM;** Cm. Page seconded the motion; all council Members present voting Aye none Opposed.

CLERK

MAYOR