

**TOWN OF ELK MOUNTAIN  
REGULAR COUNCIL MEETING  
May 23, 2022, 6:30P.M. Town Hall Complex**

**Call Meeting to Order:** Mayor Irene called the meeting to order at 6:30PM, Recited the Pledge of Allegiance

**Roll Call:** Present at Roll Call

Cm. Angie Hobbs

Cm. Craig Mustard

Absent Cm. Joe Neel

Cm. Bryson Kennedy

Also present Linda Crane, Clerk/Treasurer and Will Redmond, Public Works Director

**Citizens and Guest:** Assistant Fire Chief Bob Meyer, Fire Chief Brian O'Connor, Brian Lashley, WyDot Maintenance Supervisor

**Approval of Agenda:** Cm. Mustard made motion to approve the agenda as amended, Cm. Hobbs seconded the motion, Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

**Approve Minutes:** Cm. Hobbs made a motion to approve the minutes of the April 11<sup>th</sup>, Liquor License Hearing, approve the minutes of the 1<sup>st</sup> Reading of the FY 22-23 Budget, approve the Regular Meeting Minutes for April 11<sup>th</sup>: Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

**Citizens and Guests Participation:** No one ask to address the Council

**Reports:**

**Fire Dept.:** Assistant Chief Meyer reported in April they had 16 pages ranging from truck and vehicle accidents, first responders, house fire, tractor fire and bushfires. Some pages were canceled, and some had no response. Debra Benton has been working with the department to secure donations of money and items to use for equipment, training, and fundraisers. The Department is interested in being part of the Labor Day Picnic and possibly bring back the parade. Meyer discussed the fire department webpage and its need for updating. Since the town owns the Domaine name it was suggested that Cm. Hobbs could link the page to the town's website and keep the page updated. The new engine, named M1 has been painted and new decals will be put on. The radio is in but not installed.

**SCWEMS:** The Board is having issues with the ambulance being housed in the Hanna Fire Hall. Suggests have been made that the ambulance be moved to the Elk Mountain Department. There is some apprehension of the move due to lack of personnel in Elk Mountain and the responders having to drive to Elk Mountain to get the ambulance. They are working on the FY Budget and they don't anticipate having to raise the rates to the entities of the JPB.

**Public Works Depts.:** Director Redmond told the Council he has his pesticide licenses and completed the test for the mosquitoes spraying. He is getting the equipment ready to start spraying. Garrett Irene and Redmond got the lift station up and running after a malfunction. He is waiting on a quote for a new control panel box for the lagoon. The SCADA system at the water plant was deleting function parameters and sending an alarm to the operators. Timberline Electric came out and fixed the problem. The garbage truck has a coolant leak and will need to go to into the shop. Redmond and Irene attended the Water Conference in Casper. He will be installing the street signs and is updating the SDS for the water plant, lift station and the PW shop. The furnace in the PW shop isn't working correctly and will get a quote to replace or repair.

The Director would like to thank Brian Lashley and the maintenance crew from WyDot for filling pothole around town. It is greatly appreciated.

**HCJPB:** No Report

**Park Board:** The Board has their first scheduled meeting of the season last Saturday.

**Cemetery Board:** Volunteer have been trying to eradicate the gophers and prairie dog problem and filling holes. The cemetery will be mowed for Memorial Day.

**Museum Board:** May 30<sup>th</sup> is the “KenDucky” Derby, dedication of the new building at the museum and Dutch Oven Cobbler for the town’s 113<sup>th</sup> birthday. The new signage is ready to be installed at the interstate. The WyDot shop will be helping Public Works with the installation of the posts for the new museum directional sign. The new telephone books have gone to print and should be back soon. The CCVC FY2022-23 advertising grant application and reimbursement paperwork for FY2021-22 is due at the end of the month.

**CCVC:** No Report

**CCOG:** No Report

**LEPC:** June 9<sup>th</sup> they will be holding an all-day tabletop planning session with Wyoming Homeland Security. They will be coordinating with other agencies developing workable THIRA guidelines.

**CCEDC:** Yvonne Johnson, EDC Director is working with investors on housing in Hanna and Saratoga. She is also in conversation with Dirty Boys for an energy-based recycling plant in Carbon County.

**Treasurer’s Report:** **Cm. Mustard motioned to approve the April Treasurer’s Report,** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

Treasurer Crane told the Council there was a correction to March 15 thru April 11, 2022, Bills to Ratify and Paid. Because of a missed debit charge and a voided check, the approved amount changed from \$20,256.27 to \$20,209.64. **Cm. Hobbs made a motion to approve the corrected March 15 thru April 11, 2022, Bills to Ratify and Paid,** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

**Bills to be Ratified and Paid:** **Cm. Mustard made a motion to approve the April 12, thru May 23, 2022, Bills to be Ratified and Paid in the amount of \$ 32,956.55;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

**Wind Impact Report:** Impact Report Included

**Correspondence:** Specific Purpose Tax JPB

#### **Old Business:**

**Natural Gas Update:** Mayor Irene said that he visited with the consultant on the gas project and the feasibility study has started. The consultant said he is in contact with Black Hills Energy and the tap fee first quoted is an exorbitant amount over the quote now for a commercial tap. He also stated the price of steel has gone up dramatically but is in hopes they are on there way down. As it sets now steel prices are making it a bad time to build a system.

**Appointment of a Deputy Clerk:** Mayor Irene told the Council that he had interest in the Deputy Clerk’s position. Appointing at this time would allow them to train under the current Clerk/Treasurer for a period of 7 month prior to Crane retirement the end of December. The Mayor, Cm. Hobbs and Clerk Crane sat in on the interview. Mayor is asking for a motion to approve the appointment of Heidi Hess as the Deputy Clerk. After a discussion of wages, the amount for June will come from the Contract Labor line item in this FY, insurance benefits would

start FY22-23 and retirement benefits would start in January if Hess is retained to fill the Clerk/Treasurer position. **Cm. Hobbs made a motion to approve the Mayor's appointment of Heidi Hess as Deputy Clerk starting June 6<sup>th</sup>, 2022;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

**2<sup>nd</sup> Reading of the FY 2022-23 Budget:** Crane went over the changes from the first reading of the budget. The town received updated revenue projections from the state that were incorporated into the budget along with updated general fund and enterprise fund revenue numbers. Crane explained the corrections/changes made in the expense side of the general fund and enterprise funds. **Cm. Hobbs made a motion to accept the FY 2022-23 Budget on 2<sup>nd</sup> Reading;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

The Mayor asked the Council if they would like to look at using some of the old impact monies that have never had a designation to build a fund balance for Garbage Truck Replacement. **Cm. Hobbs made a motion to earmark \$100,000 from undesignated impact monies to the Garbage Truck Replacement Fund;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

#### **New Business:**

**Sign Resolution: A JOINT RESOLUTION (THIS "RESOLUTION") AMENDING THE 2019 SPECIFIC PURPOSE TAX ESCROW ACCOUNT ESCROW AGREEMENT TO PERMIT THE CARBON COUNTY TREASURER TO MAKE DISTRIBUTIONS FROM 2019 SPECIFIC PURPOSE SALES AND EXCISE TAX COLLECTIONS, AND INTEREST THEREON, TO PAY ADMINISTRATIVE FEES AND EXPENSES TO THE CARBON COUNTY SPECIFIC PURPOSE TAX JOINT POWERS BOARD AS ORIGINALLY CONTEMPLATED AT THE TIME OF ENTERING INTO SUCH ESCROW AGREEMENT, BUT INADVERTENTLY NOT INCORPORATED THEREIN.:** **Cm. Mustard made a motion to sign the 2019 Specific Purpose Tax Escrow Account Agreement;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye

**Vector Truck:** Director Redmond told the Council that if the Vector Truck was functional it could be a handy piece of equipment but no more than it would be used the maintenance could be a drain on the town budget in repairs and upkeep. **Cm. Mustard made a motion to declare the Vector Truck surplus;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye. Chief O'Connor told the Council that the fire department needs to dispose of the Portland Fire Truck and would like to declare it surplus also. **Cm. Mustard made a motion to declare the Portland Fire Truck surplus;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Cm. Neel Absent, Mayor Irene Aye, Cm. Kennedy Absent, Cm. Mustard Aye.

The Mayor asked the Clerk to look into the process for the procedure to bid on the Vac Truck and the Portland Truck.

**Executive Session:** None needed

**Adjournment:** With no further business to come before the Council **Cm. Hobbs motioned to adjourn the meeting at 8:14 P.M.;** Cm. Mustard seconded the motion; all in favor none oppose.