

OFFICAL RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL
MONDAY, MARCH 9, 2020 IN THE TOWN HALL COMPLEX

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30PM. Pledge of Allegiance was recited.

ROLL CALL: Council Members present at roll call:

Cm. Cody Jones

Cm. Angie Hobbs

Cm. Bryson Kennedy

Cm. Craig Mustard

Also Present: Linda Crane, Clerk/Treasurer, John Page, Water Superintendent and Public Works, Bob Meyer, Fire Department, Ken Campbell, HCJPB Representative

CITIZEN/VISITORS: Ryan Munks, Wyoming Machinery, Jon Nelson, Northfork Engineering

APPROVE AGENDA: **Cm. Mustard motioned to approve the agenda as presented;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard, motion carries.

APPROVE MINUTES: **Cm. Hobbs made a motion to approve the February 10, 2020 Regular Meeting Minutes;** Cm. Kennedy seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard, motion carries.

CITIZEN ADDRESSING THE COUNCIL: Jon Nelson, Northfork Engineering gave a scoping report for the street improvement project and a project summary. There are 3 probable cost estimates ranging from \$203,159.27 to \$418,608.86. Aaron Spenny with WyDot was unable to attend the meeting so the Council could ask questions that he could answer.

REPORTS: Fire Dept: Assistant Chief Meyer told the Council the Department had 12 pages last month consisting of hazmat, medical and vehicle accidents. The Department had election of officers; Chief Brian O'Connor, Assistance Chief Bob Meyer and Secretary/Treasurer Garrett Irene. They had Red Card refresher training. The awards dinner for retiring Chief Ryan Lewis was well attended. Lewis was presented with an Outstanding Service Award for his service and leadership for the last 5 years as the Departments Chief.

SCWEMS: The town's representative will be resigning in the near future. The town will have an opening on the Board after they receive the resignation.

Water Dept.: Superintendent Page told the Council that he is setup with the new chlorine distributor from Colorado. The new company will save about \$250 per order. He has changed water sampling labs from Cheyenne to Laramie. The town is scheduled for a Sanitary Survey this summer. It is time to do an inspection of the tanks. He has received a proposal from Inland Potable to dive the tank. They also do the paperwork necessary for the EPA and the survey. The town received a letter from EPA informing us that they have reduced the radionuclide testing from 6 years to 9 because of our test results in 2019. Watson Well Service has pulled the pump from Well#3. They found that wires arced and cause the pump to fail. We will need to replace the pump, wiring, check valves, install and reset the system. The work will cost about \$20,000.

Zoning: New FEMA flood plain information will change some of the zoning codes for the town.

Public Works: Public Works Director Page told the Council that the new snowplow has been installed on the Chevy pickup. He will go to Hanna tomorrow to bring back the Vactor Truck the Town of Hanna donated to our sewer department.

HCJPB: Representative Campbell told the Council that the bid for the new convenience center at the landfill came in over budget. The Board, engineers and DEQ are regrouping to find a solution to the problem. Campbell asked that the Mayor come to a special meeting with the other Mayors from Medicine Bow and Hanna. They are planning on putting out the bids for the new dumpsters. The practice route for the new driver has been put on hold.

Park Board: No Report

Cemetery Board: No Report

Museum Board: Museum Director Hobbs told the Council she had just presented her CCSD#2 Recreation Board grant to their Board. She had a few visitors this last month.

CCVC: The Council is opening up the At Large Position on the Council. It has been vacant since 2012. Clerk Crane asked Kristine Ledder, the owner of the Elk Mountain Hotel if she was interest in being nominated for the seat. She said at this time she would have to decline. Mayor Irene received a request from Lindy Glode to be nominated. The Council requested a notification that that the town will support Glode's nomination be sent to the CCVC.

CCCOG: Mayor Irene told the Council that they are inviting the legislators to give an update of the legislative session at the next meeting in Sinclair.

LEPC: Bob Meyer missed the last meeting but plans to attend this month in Saratoga at the PVCC. The Mayor said he was also planning on going because the table top exercise pertained to flooding.

TREASURER'S REPORT: Cm. Hobbs make a motion to approve the February Treasurers Reports; Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries. Crane had printouts on the updated impact funds received and expended.

BILLS TO BE PAID: Cm. Hobbs made a motion to ratify and pay the bills from February 10, 2020 through March 9, 2020 in the amount of \$25,105.89; Cm. Jones seconded the motion; Council Poll; Cm. Hobbs, Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

CORRESPONDENCE: WDEQ, Aaron Spenny, WyDot Engineering, FEMA, Tom DeHoff, P.E. WyDot, Inland Potable Services, LGLP, EPA, SPT and various Board minutes and emails

OLD BUSINESS:

Bid Opening for Compact Track Unit: The bid opening was held March 5, 2020 at 11:00AM in the Town Hall. Minutes were taken those in attendance were PW Director Page, Ryan Munks and Clerk Crane. The Town received 3 bids: Case Titan, low flow unit with attachment, \$70,035.04, Case, high flow unit with attachments, \$72,126.61, CAT with attachments, \$69,756.16. Page took the bids to evaluate the items ask for against the items put in the bids. He will make a spreadsheet to present to Council for comparison. Crane told the Council that she received another bid at 1:20PM after the specified opening time. She wanted to make sure with the weather and road closures that the Council wanted to reject the bid packet. They did not want to accept the late bid and requested it be returned. After discussion **Cm. Kennedy made a motion to accept Bid #1 from Wyoming Machinery for the Compact Track Unit and attachments in the amount of \$69,756.16;** Cm. Mustard seconded the motion; Council Poll; Cm. Hobbs, Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries. Page asked if an official bid letter accepting the bid needed to be sent, Munks told him it wasn't necessary.

WyDot Water Use Agreement Project I8004269, I800466 & I804271: With Aaron Spenny unable to attend the meeting the Council discussed the agreement and changes that have been requested. Page told the Council that WyDot had requested a bump up in water from 20,000 gallons per day to 25,000-30,000 gallons. He felt they could accommodate the request for 25,000 gallons with Well#3 being repaired. He also told the Council that the request for the meter and back flow valve which would be given to the town after the project was not possible since they are using federal dollars on the projects. Page said he had researched the cost of the unit needed and we could purchase and then rent back to the project. This would also have to be included in the agreements wording.

RNB Credit Card: There was discussion on the pros and cons of the town using a debit card versus a credit card. **Cm. Jones made a motion to apply for a credit card in the town's name;** Cm. Hobbs seconded motion; Council Poll; Cm. Hobbs, Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Kennedy Aye, Cm. Mustard Aye, motion carries.

FEMA 30 Day Submission Notification: FEMA is currently validating the draft Flood Insurance Rate Map database for Carbon county and incorporated Areas. The engineering data form the basis for mapping the proposed Special Flood Hazard Areas (SFHA) on the Flood Insurance Rate Map for the community. These factors may have increased or decreased the likelihood of flooding in certain areas which would result in changing the SFHA boundaries and types. You can view online data created for the Carbon County draft DFIRM database at <https://arcg.is/1rjDfu>. Note this is a draft and subject to change as it has not been through final reviews or appeal period. The Council asked that the Clerk contact Madi Pluss, the Project Officer, FEMA Region V111 to request a meeting or more information.

SPT Update-Natural Gas: The Mayor has been in contact with Steven Shute an independent natural gas provider. Shute is interested in helping with the installation and operation on the town's natural gas project.

AML Grant Update: Crane contacted SLIB for help in finding information on our grant for the historic landfill remediation project. Our grant request was denied for any funding.

Easter Egg Hunt: The Annual Easter Egg Hunt will be Saturday, April 11th more information to come. The town is accepting donations of candy to fill the eggs. We are not in need of plastic eggs this year.

Crane reminded the Council of the Liquor License Transfer Hearing on March 19th 6:30PM Town Hall.

NEW BUSINESS:

No New Business

EXECUTIVE SESSION:

None needed

AJOURNMENT: There being no further business to come before the Council, **Cm. Hobbs motioned to adjourn at 8:00PM;** Cm. Kennedy seconded the motion; all council Members present voting Aye none Opposed.

CLERK

MAYOR